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**TPT 2021/12/2 RFP - FOR THE PROVISION OF OFFICES FOR TRANSNET PORT TERMINALS AT 202 ANTON LEMBEDE STREET, DURBAN FOR TRANSNET SOC LTD (REG NO. 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED AS "TPT").**

DATE : 25 January 2022

TIME : 10H00

VIA : MICROSOFT TEAMS MEETING

# AGENDA

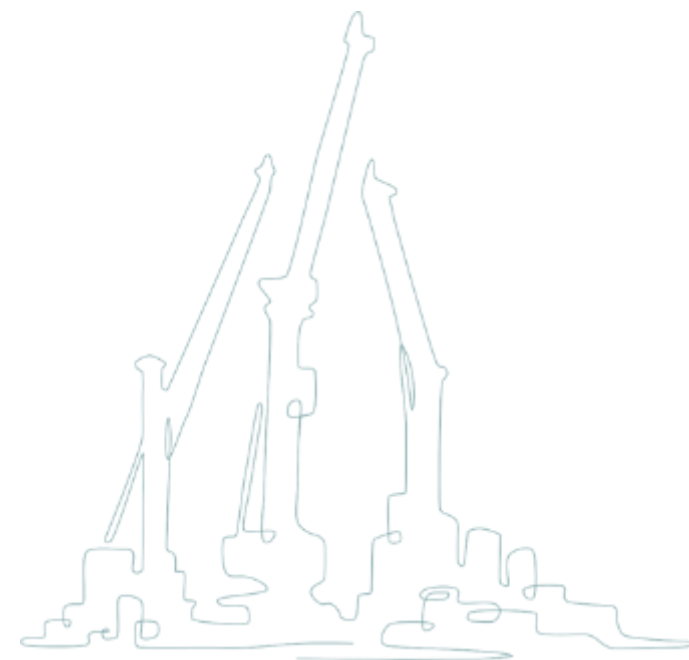
<i>Agenda Point</i>	<i>Allotted Time</i>	<i>Presenter</i>
Welcome and introduction	5 minutes	Nonhlanhla Mafoko
Safety Briefing	5 minutes	Duma Mahlakazela
Session rules of engagement	5 minutes	Nonhlanhla Mafoko
Procurement process briefing	15 minutes	Nonhlanhla Mafoko
Preferential procurement & Local content	20 minutes	Yandiswa Oldjohn
Technical Scope & requirements	60 minutes	Ketan Bindapersad & The Technical Team
Questions and closing	10 minutes	Nonhlanhla Mafoko



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# WELCOME & INTRODUCTIONS

- Nonhlanhla Mafoko - Supply Chain Management department
- Yandiswa OldJohn - Supply Development department
- Ketan Bindapersad & Technical Team - Technical department





## **SAFETY BRIEFING BY Transnet** **Port Terminals** **Duma Mahlakazela**

# SAFETY BRIEFING – COVID-19

WE ARE ALL RESPONSIBLE NOT JUST FOR OUR OWN HEALTH, **BUT FOR THE HEALTH OF THOSE AROUND US**



- We must regularly wash or sanitise our hands
- We must always keep a safe distance from others
- Unless it is necessary, please remain at home
- If you are sick and have even mild Covid-19 symptoms, you must isolate yourself, including from your immediate household
- If you have been exposed to someone infected with Covid-19 you have to quarantine for ten days
- If you test positive, notify the people you have come into contact with so they can protect themselves and others.





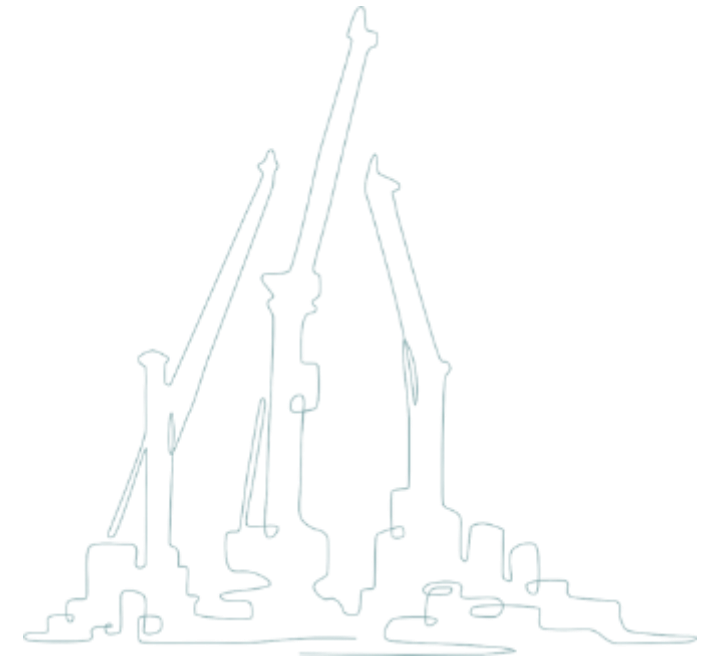


**WEAR A MASK  
SANITISE  
WASH YOUR HANDS  
PRACTISE PHYSICAL DISTANCING**

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## SESSION RULES OF ENGAGEMENT (1/2)

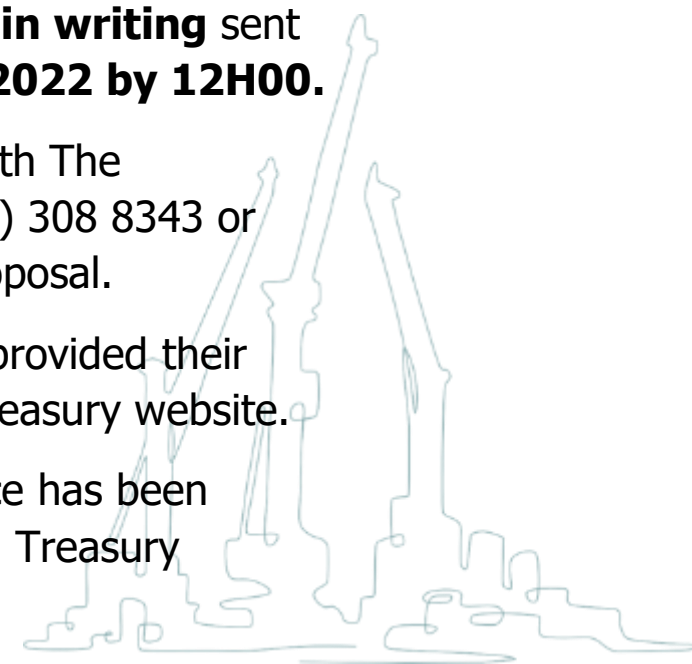
- This briefing session is Compulsory
- Bidders are requested to remain for the entire duration of the briefing session as important information pertaining to the RFP will be presented.
- An approximate time allocation of 2 hour



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## SESSION RULES OF ENGAGEMENT (2/2)

- This session is being voice recorded.
- An opportunity for Clarification questions will be provided after the briefing session.
- All questions will be recorded, and the answers will be consolidated and forwarded to all bidders whose attendance has been confirmed by TPT.
- Any additional clarification questions (**T2.2-18**) hereafter **must be sent in writing** sent to [Nonhlanhla.mafoko@transnet.net](mailto:Nonhlanhla.mafoko@transnet.net) on or before **Friday, 04 February 2022 by 12H00**.
- After the closing date of the RFP, a Respondent may only communicate with The Secretariat of the Divisional Acquisition Council, at telephone number (031) 308 8343 or email [Bhatisani.widzani@transnet.net](mailto:Bhatisani.widzani@transnet.net) on any matter relating to its RFP Proposal.
- Responses to clarification questions will be provided to bidders who have provided their contact information and loaded onto the Transnet website and National Treasury website.
- A copy of this presentation will be provided to all bidders whose attendance has been confirmed by Transnet and loaded onto the Transnet website and National Treasury website.



# CONTENTS OF THE RFP

The tender documents issued by the employer comprise:

## **The Tender**

### **Part T1: Tendering procedures**

T1.1 Tender Notice and Invitation to Tender

T1.2 Tender data

### **Part T2: Returnable documents**

T2.1 List of Returnable Documents

T2.2 Returnable Schedules

## **The Contract**

### **Part C1: Agreements and contract data**

C1.1 Forms of offer and acceptance

C1.2 Contract data (part 1 & 2)

C1.2 Adjudicator's Contract

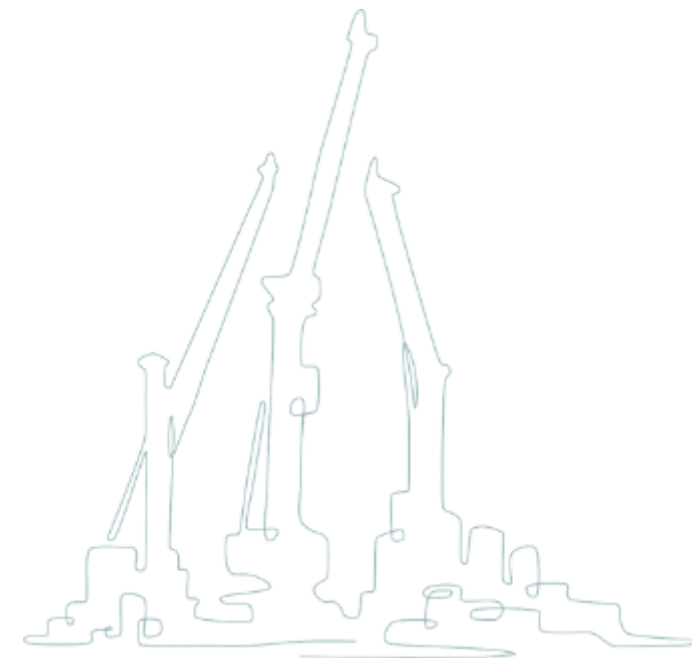
### **Part C2: Pricing data**

C2.1 Pricing Instructions

C2.2 Bill of Quantities

### **Part C3: Scope of work**

C3.1 Scope of Works





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# CONTENTS OF THE RFP

The tender documents issued by the employer comprise:

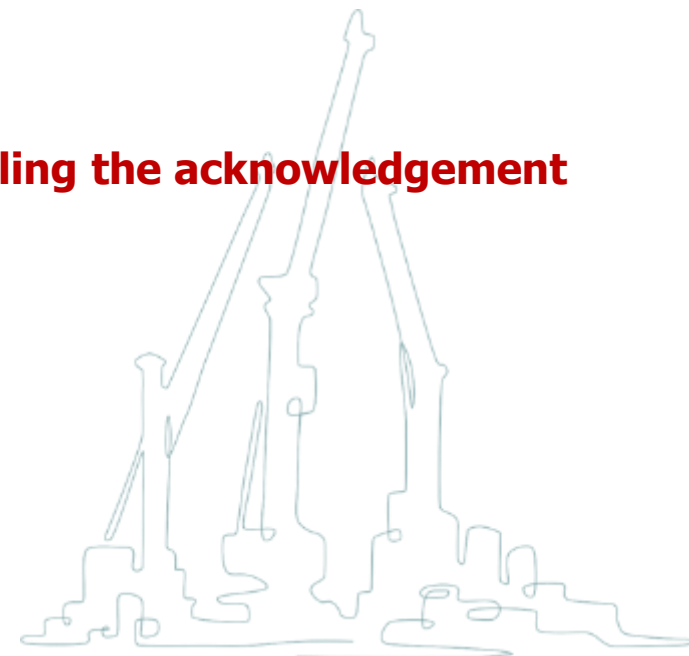
**The Tender**

**Annexures**

**Drawings**

**Addendum No1 issued on 13<sup>th</sup> January 2022**

**Bidders must acknowledge receipt of the addendum No1 by e-mailing the acknowledgement to [Nonhlanhla.mafoko@Transnet.net](mailto:Nonhlanhla.mafoko@Transnet.net)**



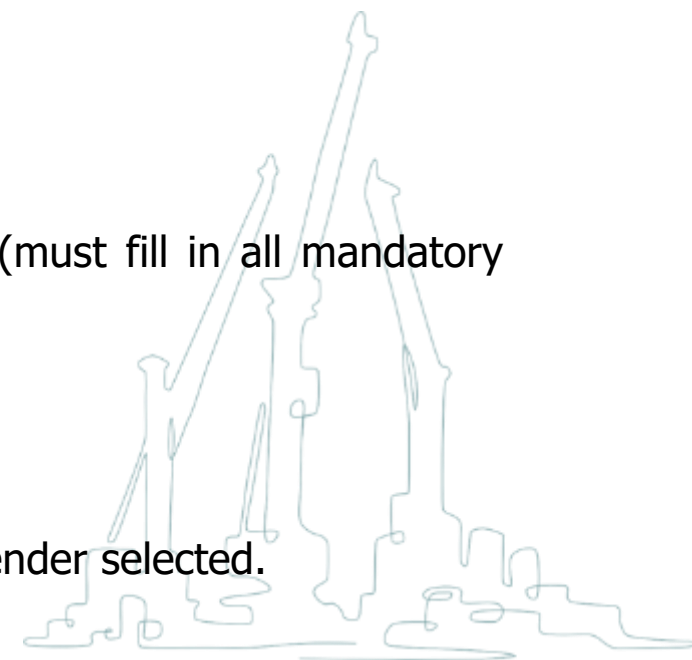
## CLOSING DATE AND TIME

The tender closes at the The Transnet e-Tender Submission Portal: [www.transnet.net](http://www.transnet.net) on/before the closing date of **Tuesday, 15 February 2022 at 10h00 am.**

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website (<https://www.transnet.net>);
- Click on "TENDERS";
- Scroll towards the bottom right hand side of the page;
- On the blue window click on "register on our new eTender Portal";
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.

**Late bids or bids that are sent to an incorrect address will not be accepted.**



# COMPULSORY SITE CLARIFICATION MEETING

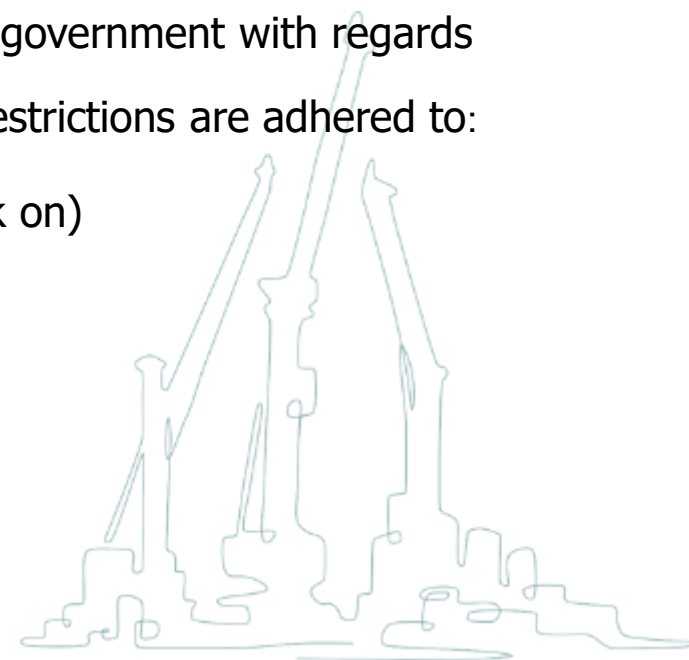
Tenderers who wish to participate must pre-register on the; Visitors and contractors link: <https://dbnvisitorsreg.azurewebsites.net/> on the 25th January 2022 by close of business.

**Tenderers are required to bring this Returnable Schedule T2.2-01 to the Compulsory Tender Clarification Meeting to be signed by the Employer's Representative.**

**Requirements for Site visit/walk:**

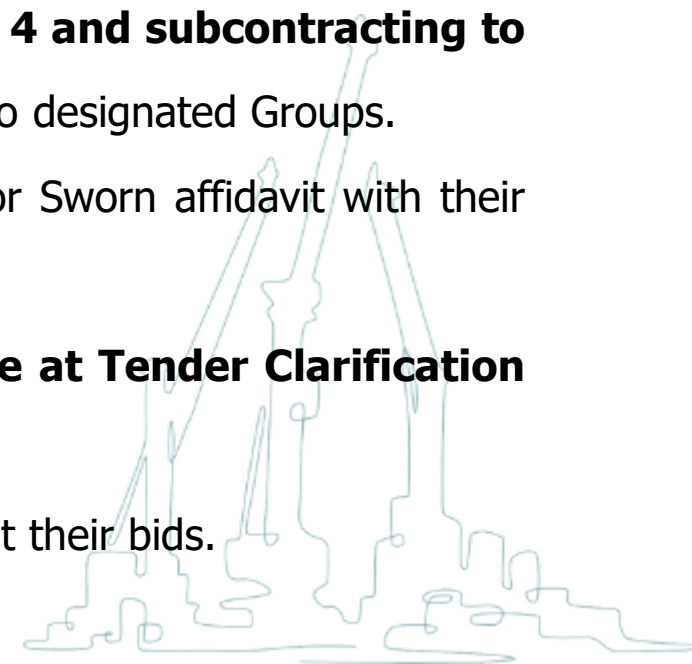
**N.B:** Due to the restrictions that have been put in place by the South African government with regards to covid-19 pandemic Transnet Port Terminals will ensure that the following restrictions are adhered to:

- **Wearing of mask** (every person entering TPT premises must have a mask on)
- **Screening** (every person entering TPT premises will be screened)
- Practicing **social distancing**



# SUBMISSION OF DOCUMENT

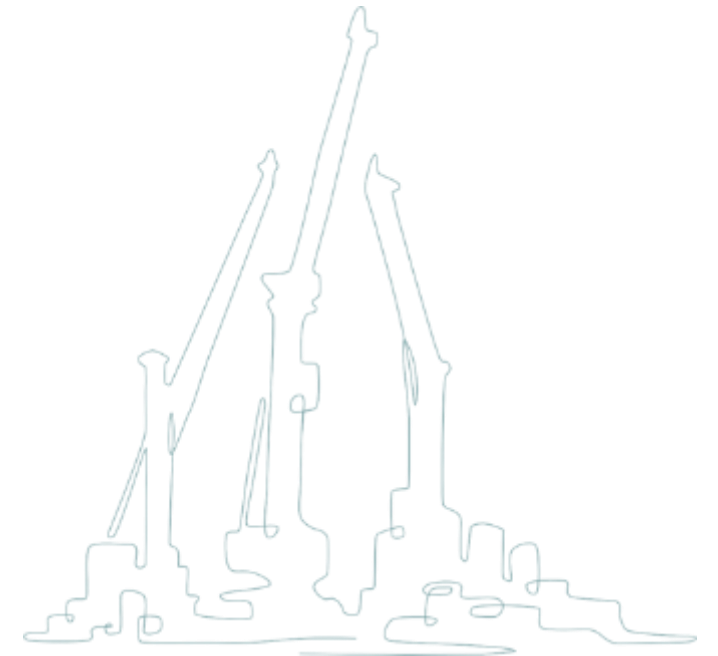
- Submit all mandatory returnable document, schedules and supporting documents.
- Bidders must submit a fully completed Bill of quantities and form of offer.
- Submits a tendered price in the form of offer and acceptance which is **fixed and firm** for the duration of **12 weeks** from closing date.
- Preferential procurement prequalification criteria – Only the following respondent may respond to this RFP – Respondents with **a minimum B-BBEE status level of 1 to 4 and subcontracting to designated Groups**. A tenderer to subcontract a minimum of 30% to-to designated Groups.
- Tenders are to submit are required to submit their B-BBEE certificate or Sworn affidavit with their offers.
- **A signed Returnable Schedule T2.2-01 Certificate of attendance at Tender Clarification Meeting needs to be submitted with your offer.**
- Bidders with CIDB grading of **7GB or Higher class** are eligible to submit their bids.





# SUBMISSION OF DOCUMENT

- Respondent must ensure they are registered on CSD and must submit the CSD report with their Submission.
- Bidders must submit a Valid Tax clearance with a Pin.



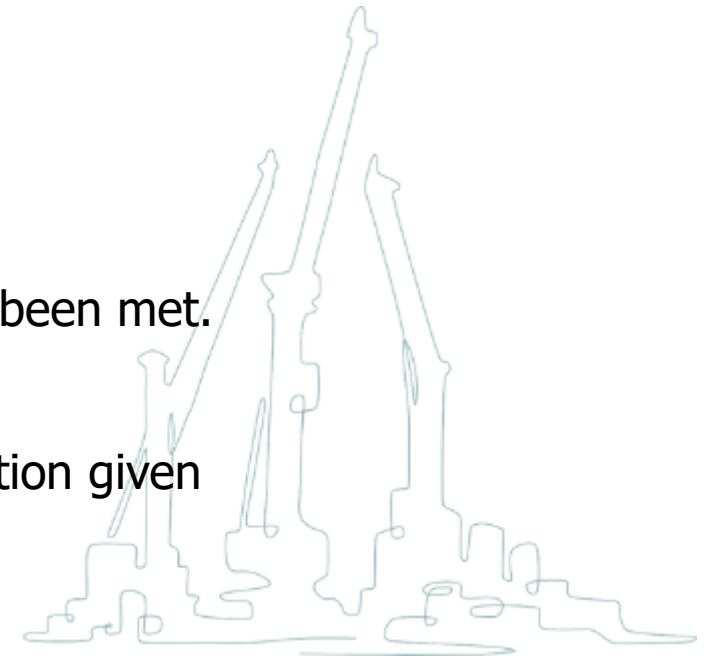
# EVALUATION METHODOLOGY

## **Administrative responsiveness**

- Whether the bid has been lodged on time.
- Whether all Returnable Documents and/or schedules were completed and returned by the closing date and time.
- Verify the validity of all Returnable Documents.

## **Substantive responsiveness**

- Whether any general pre-qualification criteria set by Transnet, have been met.
- Whether the Bid contains a Financial offer.
- Whether the Bid materially complies with the scope and/or specification given



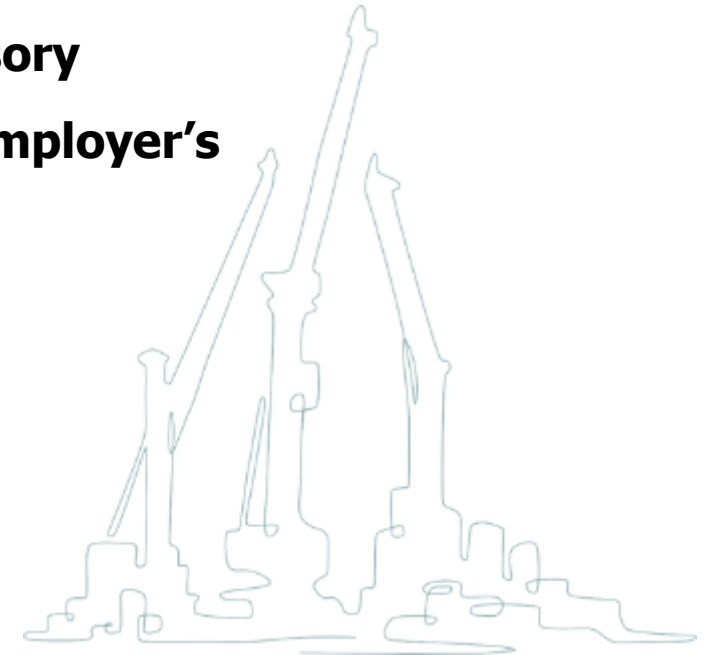
# EVALUATION METHODOLOGY



**Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:**

T2.2-01

**Bidder must submit Returnable Schedule T2.2-01- Certificate of attendance at Tender Clarification Meeting for the Compulsory Tender Clarification Meeting. It must be is signed by the Employer's Representative.**



# EVALUATION METHODOLOGY

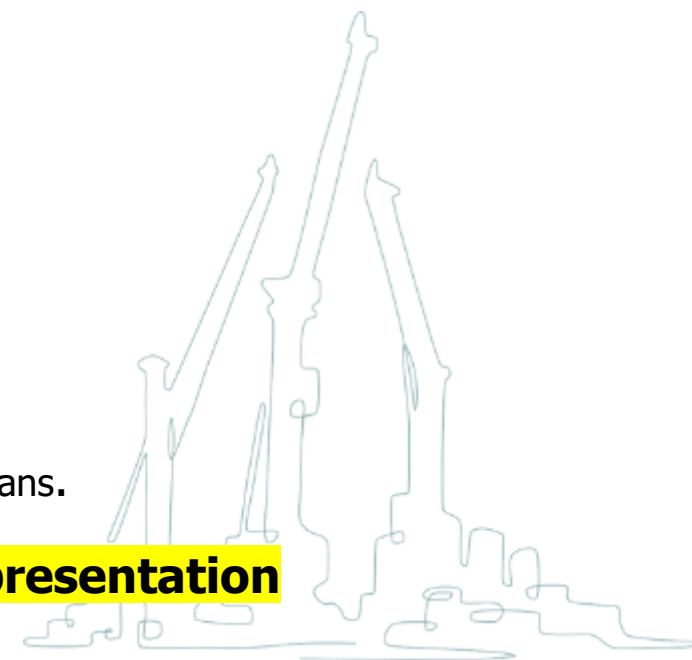
**Stage two- Pre-qualification criteria for preferential procurement in terms of the Preferential Procurement Regulations, 2017:**

**T2.2-02a & T2.2-02b**

**ELIGIBILITY – PREQUALIFICATION B-BBEE STATUS LEVEL 1 TO 4 AND SUBCONTRACTING TO DESIGNATED GROUPS. A tenderer subcontracting a minimum of 30% to:**

- (i) an EME or QSE which is at least 51% owned by black people;
- (ii) an EME or QSE which is at least 51% owned by black people who are youth;
- (iii) an EME or QSE which is at least 51% owned by black people who are women;
- (iv) an EME or QSE which is at least 51% owned by black people with disabilities;
- (v) an EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- (vi) a cooperative which is at least 51% owned by black people;
- (vii) an EME or QSE which is at least 51% owned by black people who are military veterans.

**The evaluation criteria will be discussed in detail in the SD presentation**







# EVALUATION METHODOLOGY

## Stage Three - Local Production and Content in terms of the Preferential Procurement Regulations, 2017:

**Tenderers must properly complete, duly sign and submit returnable schedule**

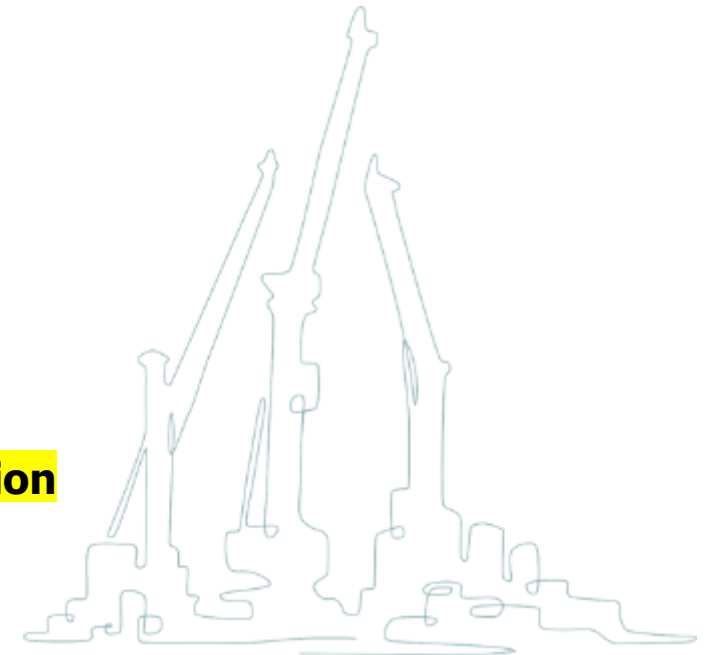
**T2.2-03**, entitled "Declaration Certificate for Local Production and Content (SBD 6.2 and Annexures C, D & E)", committing to meet the following stipulated minimum thresholds for local production and content for the following designated sectors as determined by the Department of Trade and Industry (DTI):

- **Steel Products and Components for Construction**      **100%**
- **Electrical cables**      **90%**
- **Valve Products and Actuators**      **70%**
- **Cement**      **100%**
- **Plastic Pipes**      **100%**

**Annexure B and Annexure C are mandatory.**

**Annexure D and E are the supporting schedules**

**The evaluation criteria will be discussed in detail in the SD presentation**





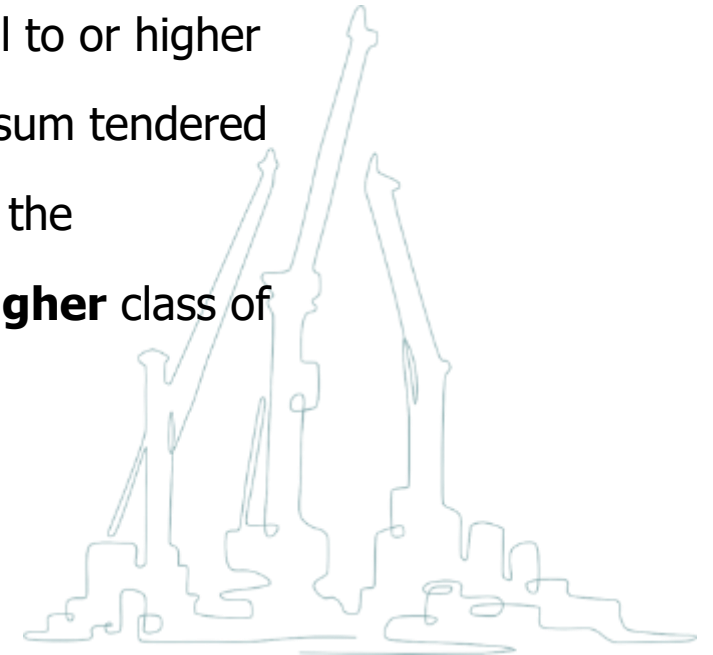
# EVALUATION METHODOLOGY

## Stage Four - Eligibility in terms of the Construction Industry Development Board:

### Stage Four - Eligibility in terms of the Construction Industry Development Board:

Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, designation of **7GB** or **higher** class of construction work, are eligible to have their tenders evaluated.

**Submit a copy of CIDB grading**



# EVALUATION METHODOLOGY

## Stage Five - Functionality

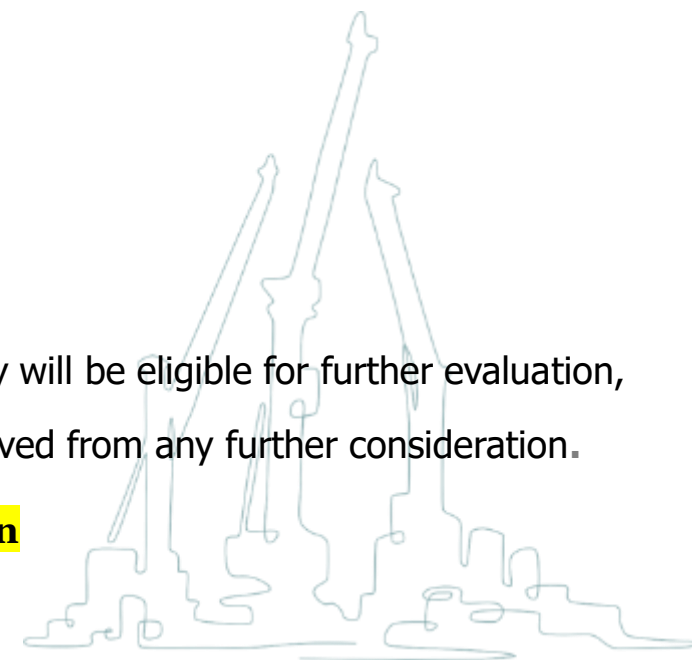
Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **70** points.

Functionality shall be scored independently by not less than 3 (three) evaluators and averaged in accordance with the following schedules:

- T2.2-05 Compliance to Eligibility – Yes or No **(Bidders must submit evidence)**
- T2.2.06 Quality Management - 15
- T2.2.07 Approach Paper -20
- T2.2.08 Programme – 20
- T2.2.09 Previous Experience – 15
- T2.2.10 Management & CV's of Key Persons – 30

Only those tenderers who attain the minimum number of evaluation points for Functionality will be eligible for further evaluation, failure to meet the minimum threshold will result in the tender being disqualified and removed from any further consideration.

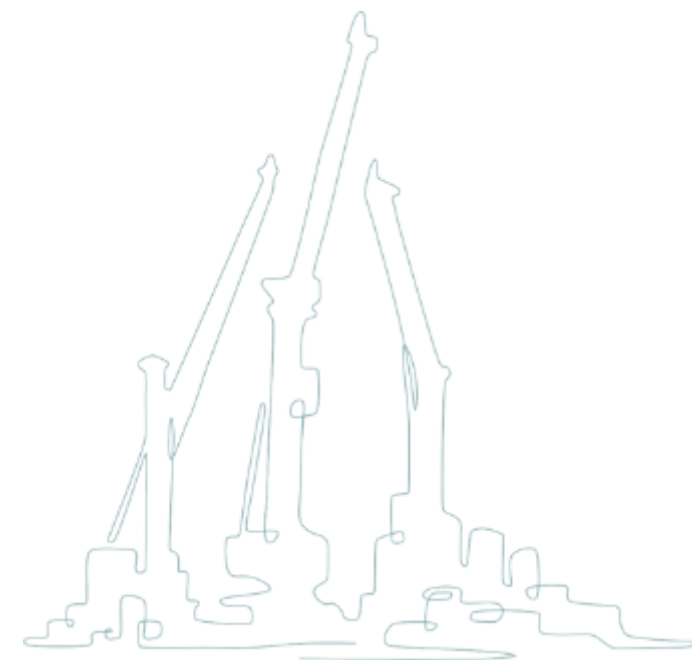
**The evaluation criteria will be discussed in detail in the Technical presentation**



# EVALUATION METHODOLOGY

## Stage 6- Financial offer and B-BBEE

- Only bidders who have met or exceeded the pre-determined technical threshold will progress to Stage 5.
- Preference Points system is as follows:
  - ✓ Financial Offer (80); and
  - ✓ B-BBEE (20)

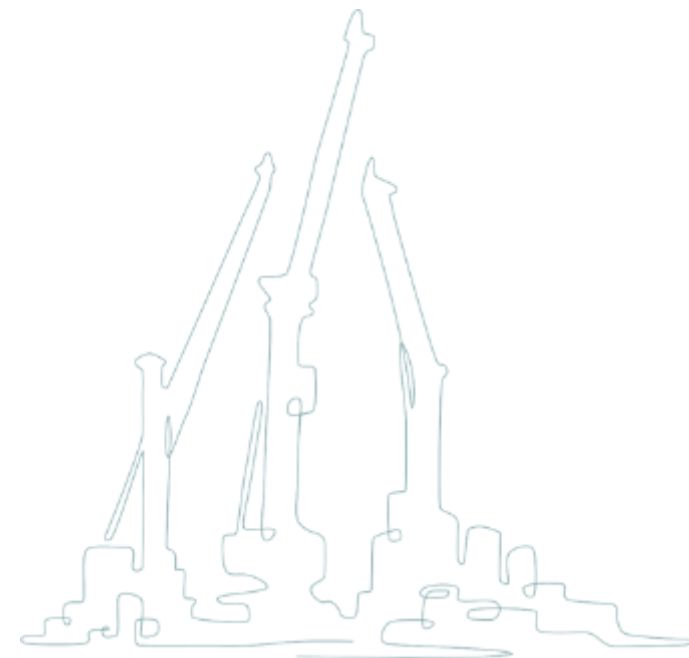




# EVALUATION METHODOLOGY

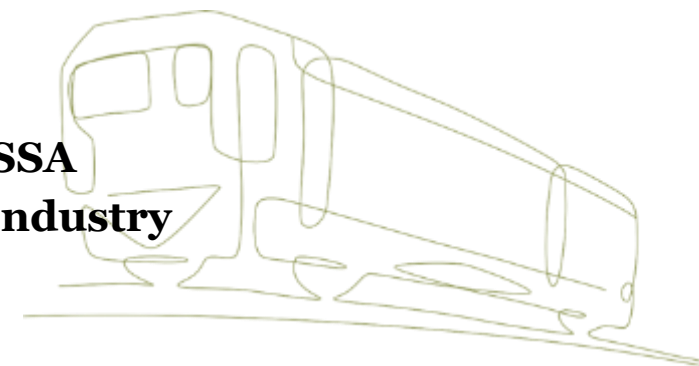
## Stage 7- Final Award

- Transnet reserves the right to negotiate market-related price with preferred bidder.



## NEC ECC APPLICABLE CLAUSES

- B:** Priced contract with Bill of Quantities
- W1:** Dispute resolution procedure
- X2:** Changes in the law
- X7:** Delay damages
- X13:** Performance Bond
- X18:** Limitation of liability
- Z:** Additional conditions of contract
  - Z1:** Local Content and Content Obligation
  - Z3:** Defects and Correction Bond ( Retention Bond)
  - Z4:** Additional Clause relating to performance Bonds and/or Guarantees
  - Z5:** Additional Clause relating to Joint Venture
  - Z6:** Additional obligation in respect to Termination
  - Z7:** Right Reserved by the Employer to conduct vetting through SSA
  - Z8:** Additional Clause Relating to Collusion in the Construction Industry
  - Z9:** Protection of Personal Information Act



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THANK YOU







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**TENDER PRE-QUALIFICATION  
TENDER NUMBER: TPT 2021/12/2 RFP  
FOR THE PROVISION OF OFFICES FOR TRANSNET PORT  
TERMINALS AT 202 ANTON LEMBEDE STREET.**



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## PRE-QUALIFICATION

**The tender is strictly put as prequalification Entities with a B-BBEE status level 1 – 4 and subcontracting to designated Groups. A tenderer subcontracting a minimum of 30% to:**

- (i) an EME or QSE which is at least 51% owned by black people;
- (ii) an EME or QSE which is at least 51% owned by black people who are youth;
- (iii) an EME or QSE which is at least 51% owned by black people who are women;
- (iv) an EME or QSE which is at least 51% owned by black people with disabilities;
- (v) an EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- (vi) a cooperative which is at least 51% owned by black people;
- (vii) an EME or QSE which is at least 51% owned by black people who are military veterans.





## B-BBEE PRE-QUALIFICATION

Bidders required to have the following to qualify for the next stage of the evaluation:

- Valid B-BBEE certificate from SANAS accredited verification agency.
- Sworn affidavit for EMEs or QSEs.
- Affidavits from Accountants/Auditors will **not be accepted**.

☐ Must be B-BBEE level **1-4**.

☐ For EMEs or QSEs valid Sworn affidavit must have the following:

- Name of the deponent, designation and ID number.
- Name of the Entity, indicate revenue and financial year to be stipulated by day/month/year.
- Tick the applicable BBBEE level contributor.

☐ Date deponent signed and date of Commissioner of Oath must be the same.

☐ B-BBEE sworn affidavit is valid for a period of 12 months from the date signed by the commissioner of oaths and deponent

**Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest**







## VALID SWORN AFFIDAVIT

Name of  
respondent and  
enterprise details

Annual Total  
Revenue,  
Financial year  
Level and  
Ownership

Commissioner of  
Oath stamp and  
signature

### SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO  
Identity number: 7406165131089

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	D	ND CIVILS CC
Trading Name	SI	CONSTRUCTION
Registration Number	21	
Enterprise Address	22 PARAGON PLACE INDUSTRIAL PARK PHOENIX 4055	

3. I hereby declare under oath that:

- The enterprise is 100 % black owned;
- The enterprise is 0 % black woman owned;
- Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000 (ten million rand);
- Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (135% B-BBEE procurement recognition)	<input checked="" type="checkbox"/>
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. The entity is an empowering supplier in terms of the dti Codes of Good Practice.
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths  
Signature & stamp

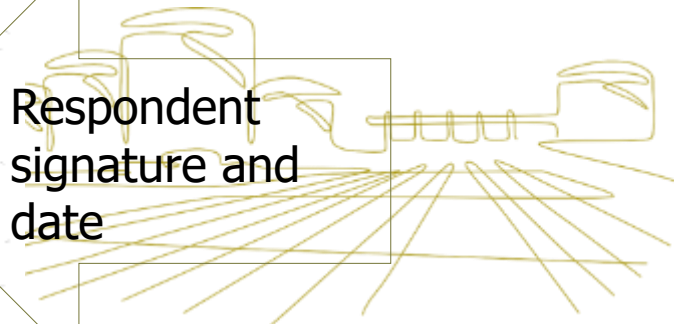
Deponent Signature:   
Date: 15 August 2016

SOUTH AFRICAN POLICE SERVICE  
COMMUNITY SERVICE CENTRE

**Example!**  
**VALID SWORN**  
**AFFIDAVIT**

B-BBEE Status  
Level based on  
Black Ownership

Respondent  
signature and  
date

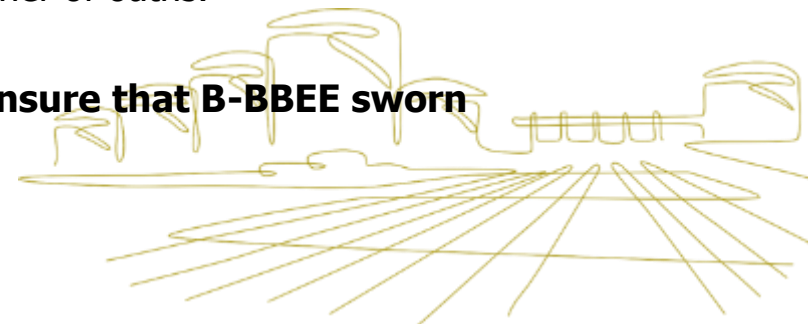


## SWORN AFFIDAVIT COMMON MISTAKES:

TENDERERS TO NOTE BELOW WHEN COMPLETING B-BBEE SWORN AFFIDAVIT WHICH RESULTS IN DISQUALIFICATION:-

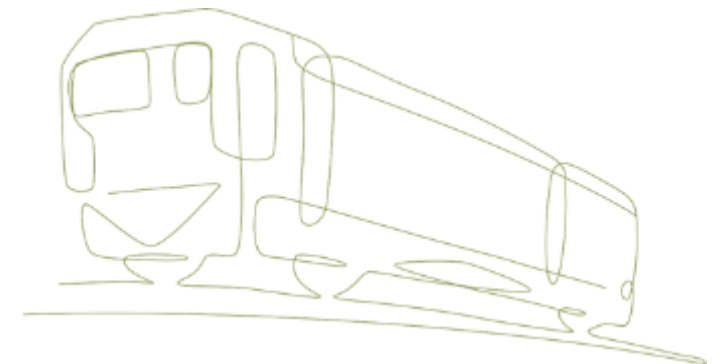
- ☐ Omitting full name and surname and identity number of the deponent (undersigned-person declaring under oaths).
- ☐ Dates of the deponent and commissioner of oaths are not the same
- ☐ Date for either commissioner of oaths or deponent is omitted.
- ☐ Not completing company financial year information i.e. year
- ☐ Not ticking the applicable box on the B-BBEE level contributor
- ☐ No stamp of the commissioner of oaths on the B-BBEE sworn affidavit.
- ☐ If commissioner of oaths stamp does not have date, it must be written manually and should be the same as for the deponent.
- ☐ B-BBEE sworn affidavit must be completed in the presence of the commissioner of oaths.

**It is the responsibility of the deponent not commissioner of oaths to ensure that B-BBEE sworn affidavit is completed in full.**



## **SUBCONTRACTING - PRE-QUALIFICATION**

- ❑ Bidders must submit signed proof of subcontracting arrangement between the main bidder and the subcontractor.
- ❑ The responsibility to sub-contract with competent and capable subcontractor rests with the main bidder.
- ❑ Main bidder/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting.
- ❑ Bidders that do not meet subcontracting requirements are considered not acceptable and will be disqualified from further evaluation or award.





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LOCAL CONTENT







## LOCAL CONTENT

- ❑ Local content is the proportion of the tender price which is not included in the imported content, provided that local manufacturing does take place within the borders of South Africa.
- ❑ South Africa has been experiencing severe decline in the manufacturing sector and in its employment levels. This was attributed to by the **importation** of high value-added products into country.
- ❑ Public procurement was identified as a key policy intervention, for the up scaling of industrial and manufacturing capacity and to further support growth in local production activities.
- ❑ To address this, government has designated specific sectors for local production with minimum Local Content thresholds.

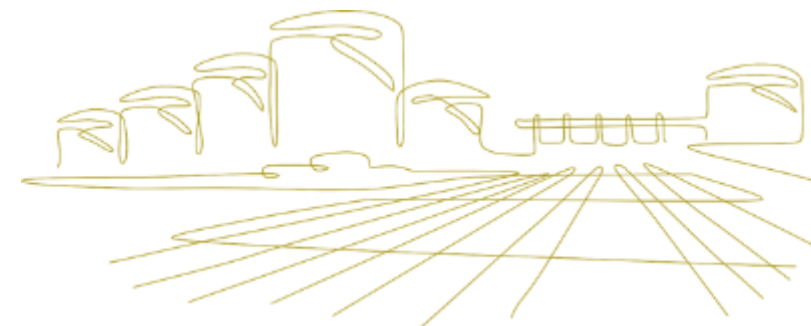


## LOCAL CONTENT

- ❑ The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid are as follows:

❑ Description of services, works or goods	Stipulated minimum threshold
-------------------------------------------	------------------------------

- |                                                  |      |
|--------------------------------------------------|------|
| • Steel Products and Components for Construction | 100% |
| • Electrical cables                              | 90%  |
| • Valves and Products and Actuators              | 70%  |
| • Cement                                         | 100% |
| • Plastic Pipes                                  | 100% |





## LOCAL CONTENT

- ❑ The goods specified in SBD 6.2, to be Supplied by a successful Respondent from month to month of the contract period for the remainder of the contract term.
- ❑ For further guidance to the determination of “Local Content”, Respondents must refer to the following documentation:
  - SABS approved technical specification number SATS 1286:2011
  - Guidance on the calculation of Local Content
  - All available on the DTI website







## LOCAL CONTENT

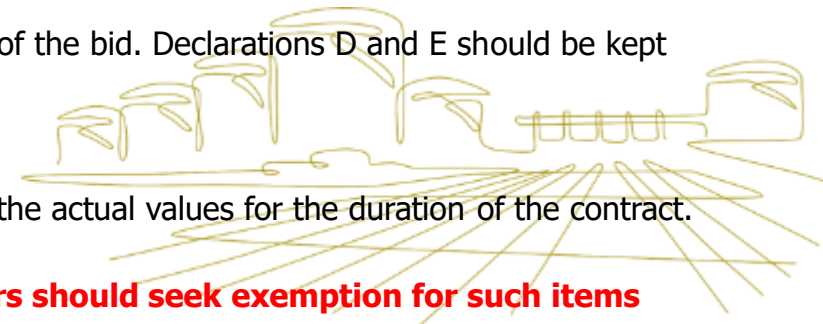
**The regulatory and mandatory** RFP Annexures, which must be completed by all Respondents in order to declare Local Content Returnable , are as follows:

- ☐ Annexure B – Declaration Certificate for Local Production and Content [SBD 6.2]
- ☐ Annexure C – Local Content Declaration: Summary Schedule

**Failure to duly complete the documentation in full, declare per item, sign and submit all these mandatory returnable documents at the closing date and time of this RFP/ RFQ will result in a respondent's disqualification.**

- ☐ Annexures D and E Are Supporting Schedules to Annexure C. They are named as follows:
- ☐ Annexure D – Imported Content Declaration: Supporting Schedule to Annexure C
- ☐ Annexure E – Local Content Declaration: Supporting Schedule to Annexure C, after completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C.
- ☐ Declaration C should be submitted with the bid documentation at the closing date and time of the bid. Declarations D and E should be kept by Respondents for verification purposes for a period of at least 5 years.
- ☐ The successful Respondent is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

**IMPORTANT NOTES: If certain items cannot be sourced/manufactured locally bidders should seek exemption for such items from the DTI. Such an exemption letter should be submitted with the proposal upon closing date.**





## LOCAL CONTENT: DECLARATION ANNEXURE B (COMPULSORY)

### ANNEXURE B

### SBD 6.2

#### DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) makes provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. In terms of Regulation 16(2) of the Preferential Procurement Regulations, 2017, any sector designated and minimum threshold determined for local production and content for purposes of regulation 9 of the 2011 Regulations and in force immediately before the repeal of the 2011 Regulations, are regarded as having been done under regulation 8(1) of the 2017 Regulations.
- 1.4. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand  
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp> at no cost.

- 1.7. A bid will be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
	%



## LOCAL CONTENT: DECLARATION ANNEXURE B (COMPULSORY)

*Delete these  
Notes [table]*

### Guidance Notes

> Note that the abovementioned must be completed by Transnet prior to the issue of the bid.

4. Does any portion of the services, works or goods offered have any imported content?  
(Tick applicable box)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

- The exchange rate to be used for the calculation of local production and content must be the exchanged rate published by the South African Reserve Bank (SARB) on the date of the advertisement of the bid.
- Rate of exchange quoted by the bidder will be verified for accuracy.





## LOCAL CONTENT: DECLARATION ANNEXURE B (COMPULSORY)

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** \_\_\_\_\_

**ISSUED BY:** TRANSNET SOC LTD

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdtl.gov.za/Industrial\\_development/ip.jsp](http://www.thdtl.gov.za/Industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, \_\_\_\_\_ (full names), do hereby declare, in my capacity as \_\_\_\_\_ of \_\_\_\_\_ (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
  - (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

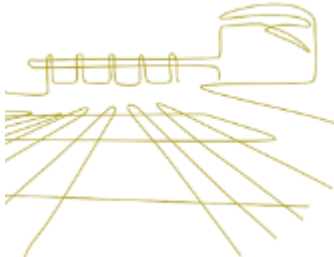
**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_



SATS 1286.2011

**T2.2.20.1 Annexure C**

**Local Content Declaration - Summary Schedule**

(C1) Tender No.											<b>Note:</b> VAT to be excluded from all				
(C2) Tender description:															
(C3) Designated product(s)															
(C4) Tender Authority:															
(C5) Tendering Entity name:															
(C6) Tender Exchange Rate:	Pula		EU		GBP										
(C7) Specified local content %															
<b>Calculation of local content</b>												<b>Tender summary</b>			
Tender item no's	List of items	Tender price - each [excl VAT]	Exempted imported value	Tender value net of exempted	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total Imported content				
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)				
(C20) Total tender value								R 0							
(C21) Total Exempt imported content								R 0							
(C22) Total Tender value net of exempt imported content								R 0							
(C23) Total Imported content								R 0							
(C24) Total local content								R 0							
(C25) Average local content % of tender															
Signature of tenderer from Annex B															
Date:															

[illegible]



## EXEMPTION LETTER

- Exemption is granted by DTI on a specific transaction. Exemption letter must be requested from DTI for all components that cannot be sourced/ manufactured locally
- Bid must be accompanied by the exemption letter
- Exemption is granted by DTI on a specific transaction.

**IMPORTANT NOTES:** If certain items cannot be sourced/manufactured locally bidders should seek exemption for such items from the DTI. Such an exemption letter should be submitted with the proposal upon closing date.





## **BIDDERS TO NOTE**

Transnet will advise and forward all LC Annexure to DTI/SABS on all awards LC related tenders.

1. DTI/SABS is going to verify such LC declarations.
2. Bidder to maintain necessary documentation and audit trail substantiating LC (down to manufacturing level).

**BIDDER TO DECLARE HONESTLY AND ACCURACTLY TO AVOID BLACKLISTING**





TRANSNET



delivering freight reliably

THANK YOU





# Clarification Meeting

25 January 2022

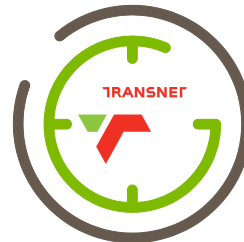


**VENUE:**

Microsoft Teams Meeting

## Agenda

- Greetings - Transnet expresses its appreciation for your valued participation in this procurement process and would like to take this opportunity to encourage your future involvement in bidding for associated business opportunities which will be advertised by Transnet from time to time.
- Opening & Welcoming – Project Manager  
TPT Team
- Project Overview/Background – Ketan Bindapersad
- Works Information – Ismail Dindar
- Local Content – Sifiso Mavuso
- Programme /Schedule – Busisiswe Nthedi
- Quality – Siphelele Mweli
- Health & Safety –Duma Mahlakazela
- Environmental – Nokhuthala Hlongwane
- Evaluation criteria – Management & CV's, Organisation and Staffing, Previous Experience, Approach Paper – Onobom Njokwana
- Commercial - Madoda Sankqela
- Site Visit – Ismail Dindar, Zotha Ncgobo, Derik Maritz, Sarvdasha Sewlal, Nico du Plesis, Nivan Moodley, Ketan Bindapersad



## **PROJECT OVERVIEW/BACKGROUND**

**Ketan Bindapersad**

## PROJECT OVERVIEW/BACKGROUND

Transnet Port Terminals, Head Office currently leases an office building in Kingsmead Office Park, Durban. The lease will end on 31 March 2022. A decision has been approved by the Transnet GCE and Executives to move the TPT Head Office into a Transnet owned office building, that being 202 Anton Lembede St. Durban.

The Works that the Contractor is to perform involve electrical, mechanical, ICT, security, civil and general building works for the provision of offices.

The offices will be located on the following floors at 202 Anton Lembede Street and The Works is limited to these particular floors:

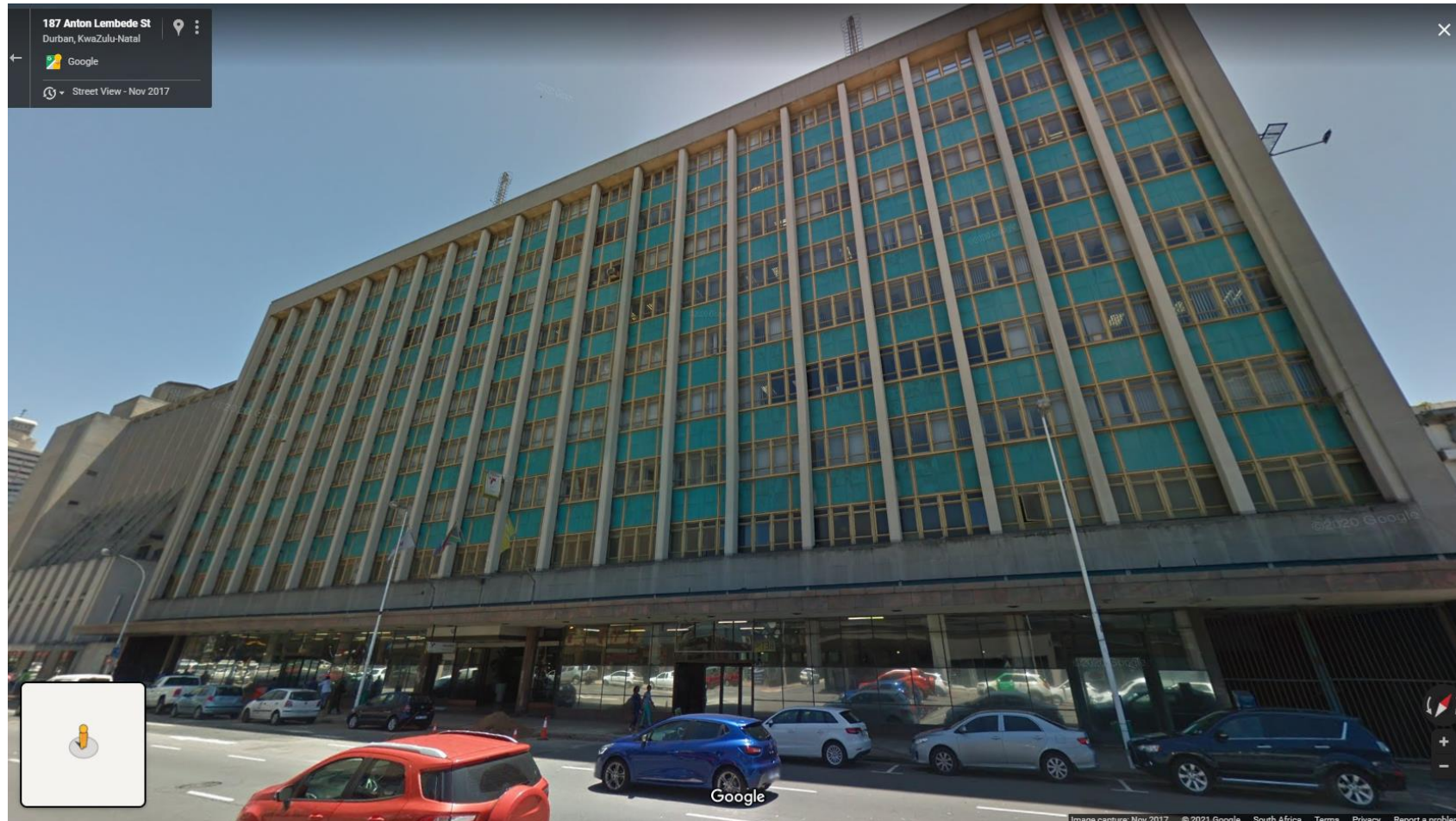
- A portion of the Ground Floor
- The 2nd Floor
- A portion of the 3rd Floor
- A portion of the 4th Floor
- A portion of the 5th Floor
- A portion of the 9th Floor



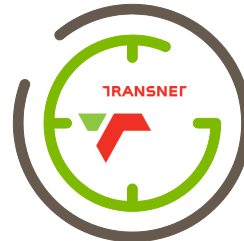




## PROJECT OVERVIEW/BACKGROUND

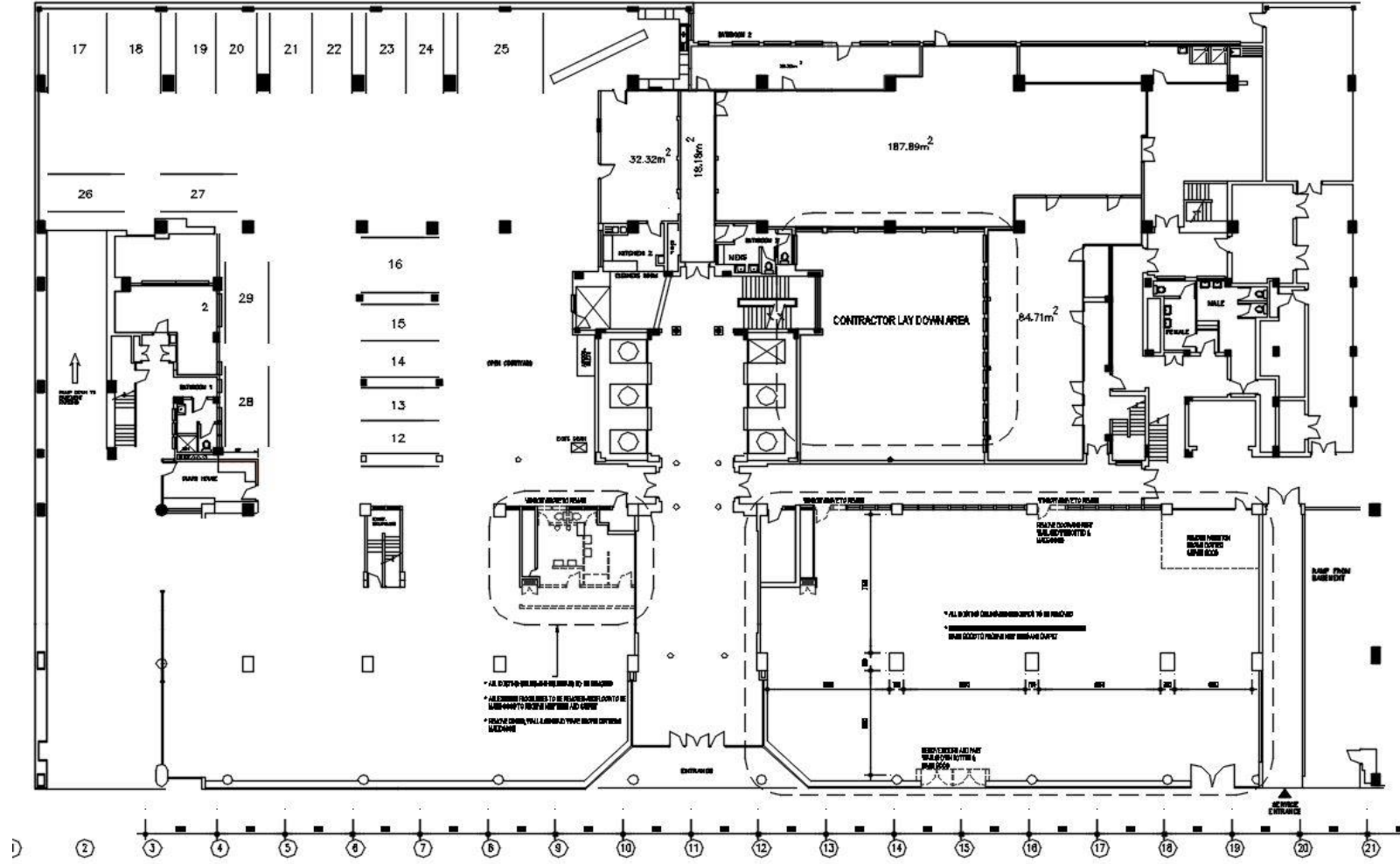






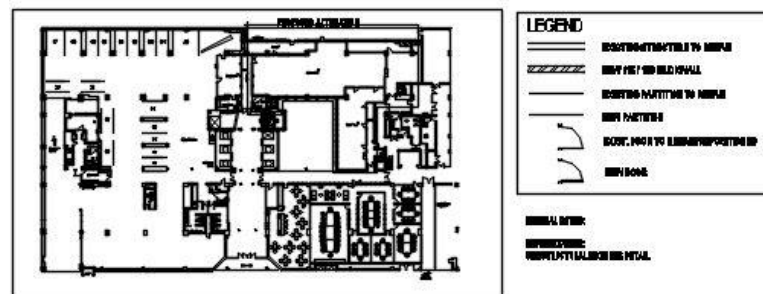
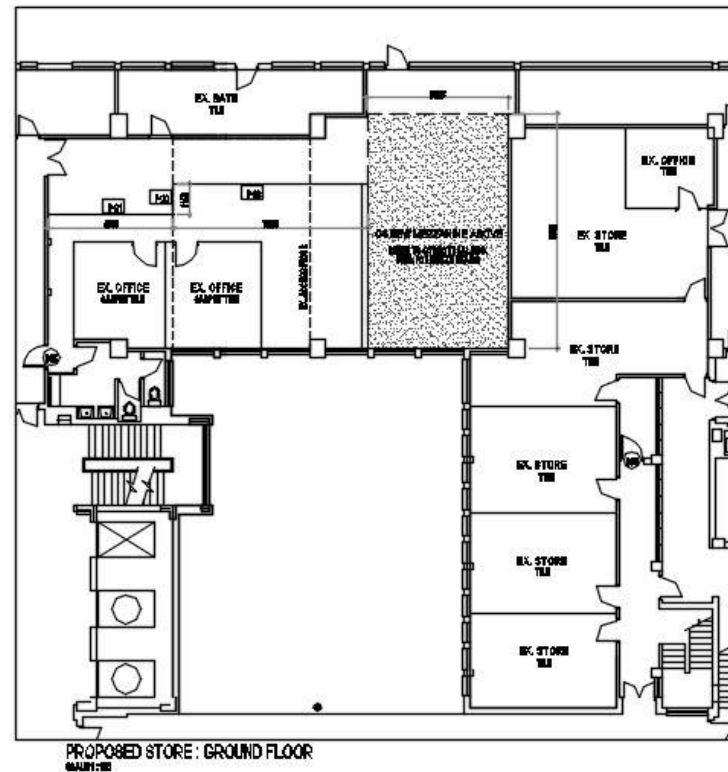
**WORKS INFORMATION**  
Ismail Dindar

## DRAWINGS



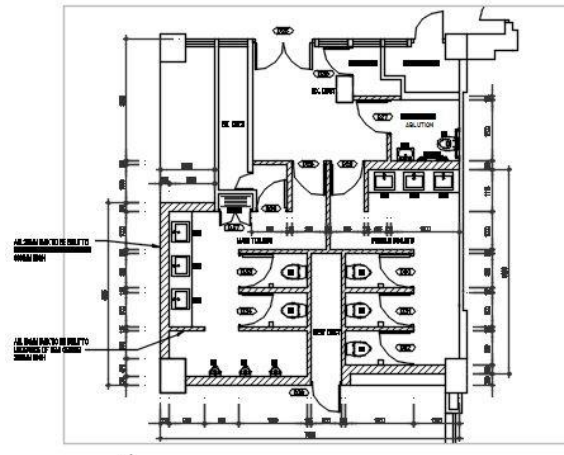
## Ground Floor Demolition Layout

## DRAWINGS

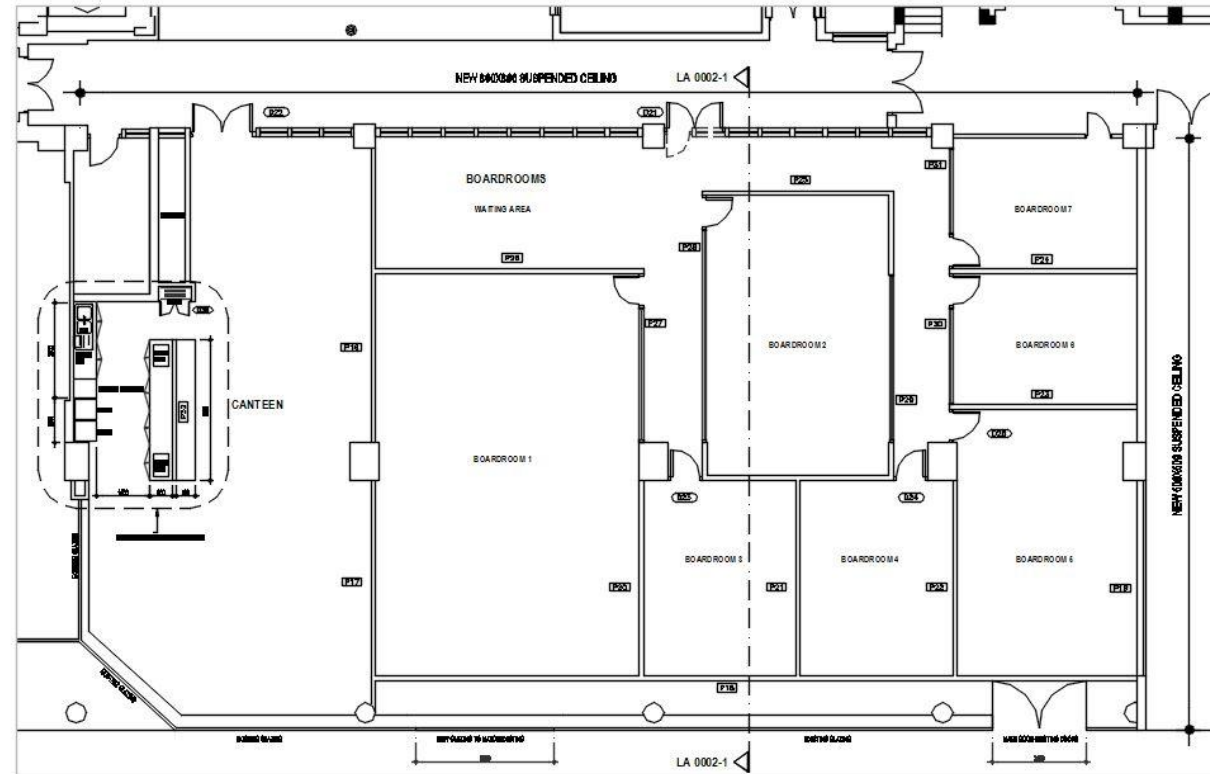


### Ground Floor Proposed Store (New Mezz Floor)

# DRAWINGS



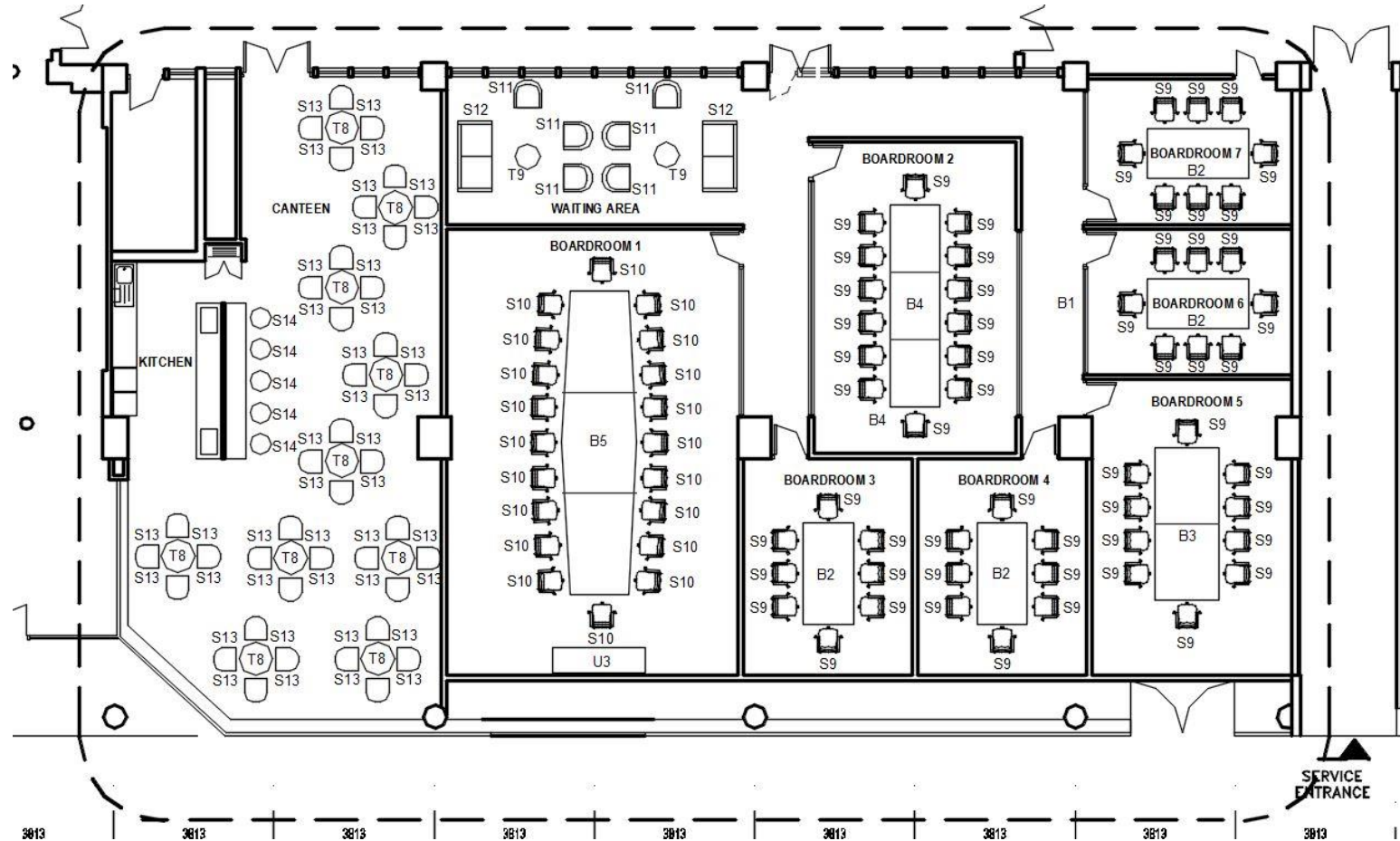
**Ground Floor Proposed Toilets**



**Ground Floor Proposed Boardrooms and Canteen**



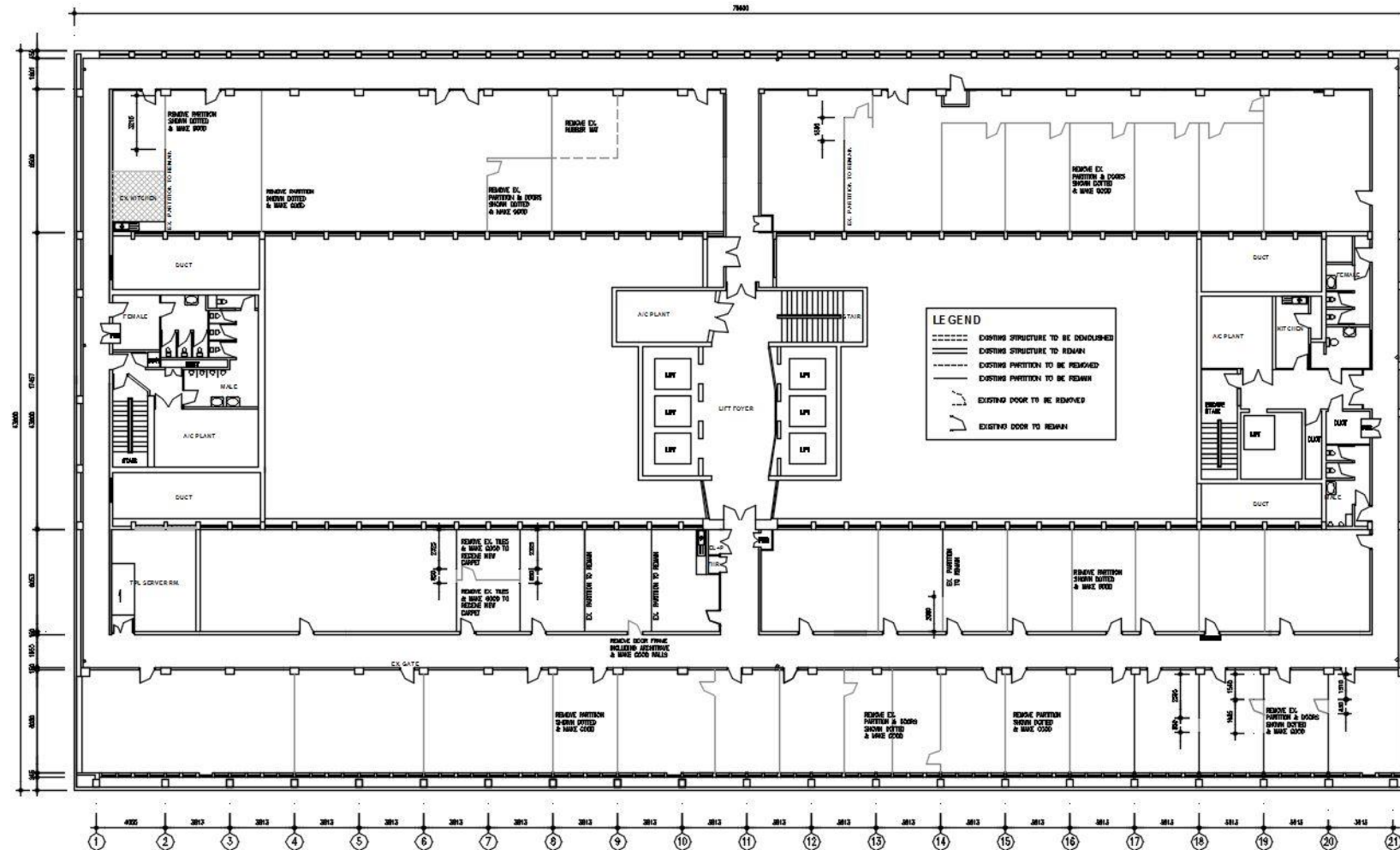
# DRAWINGS



**Ground Floor Proposed Boardrooms and Canteen Furniture Layout**

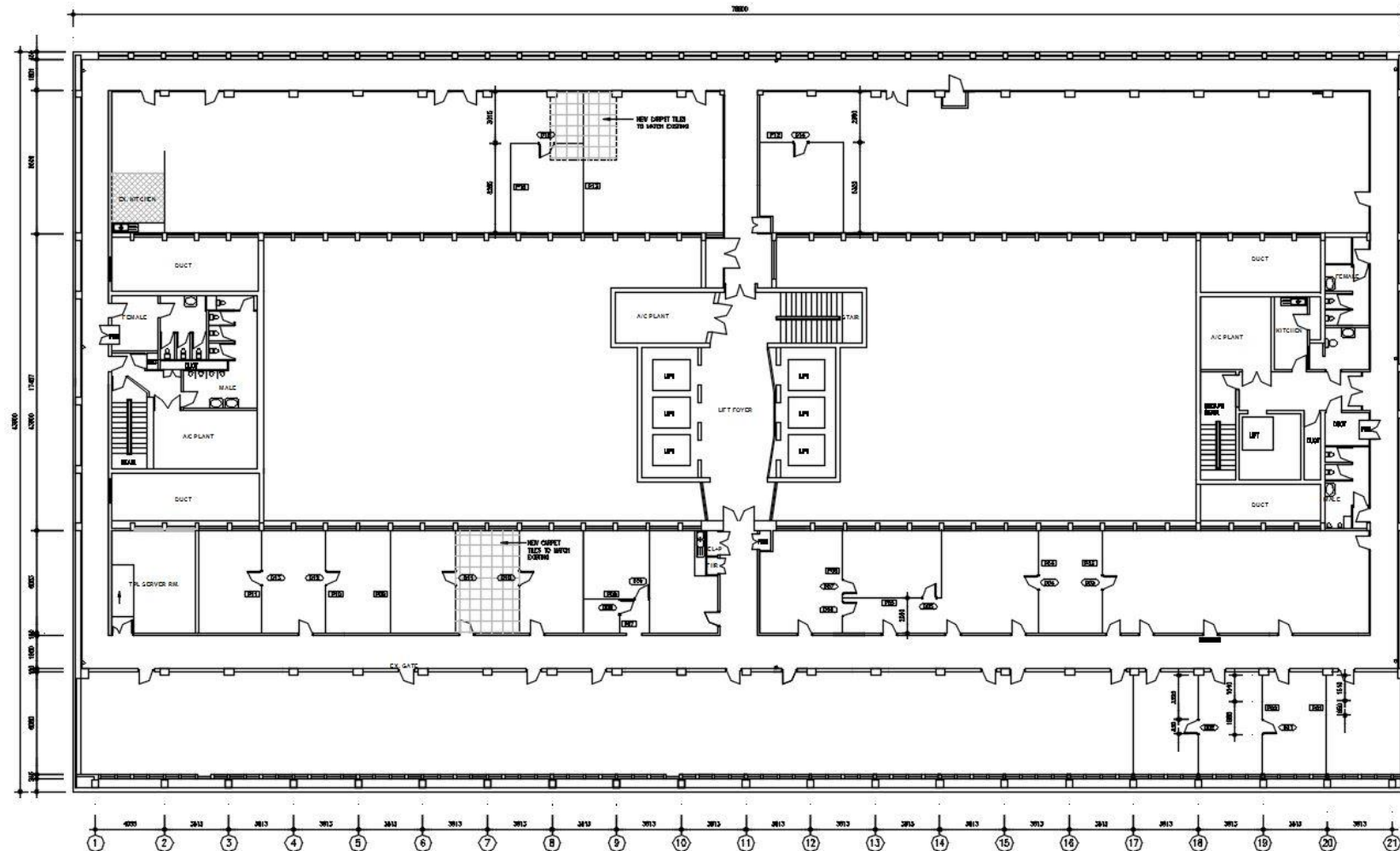


# DRAWINGS



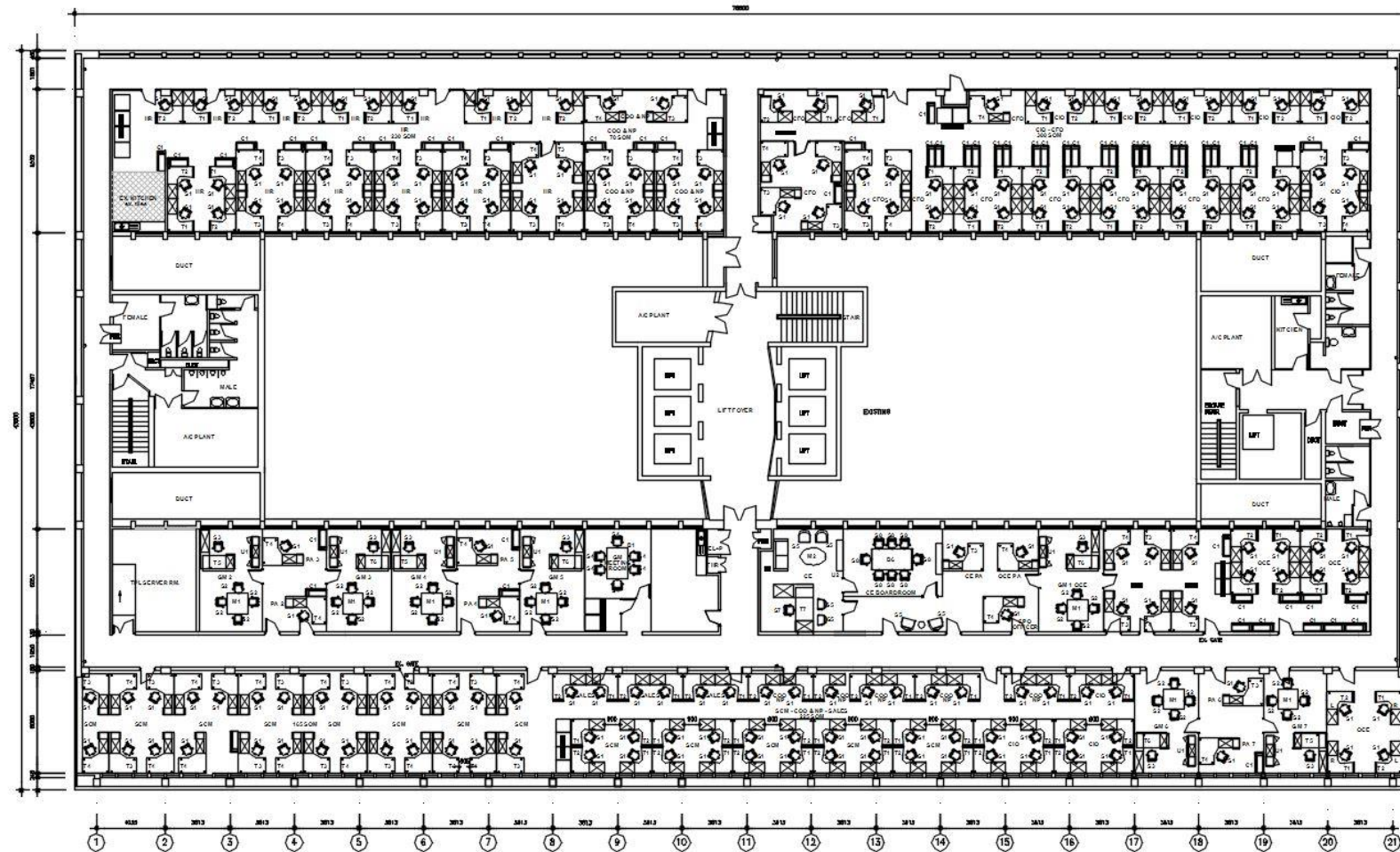
## Second Floor Demolition Layout

# DRAWINGS



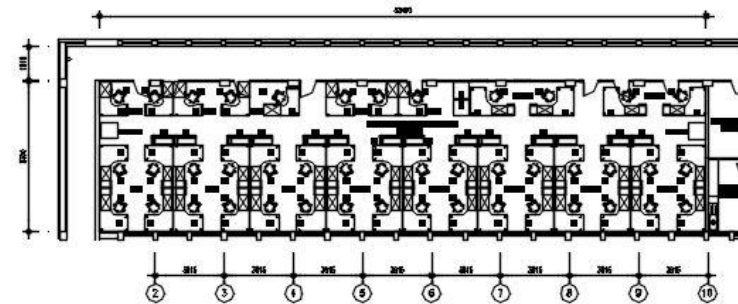
**Second Floor Proposed Layout**

# DRAWINGS

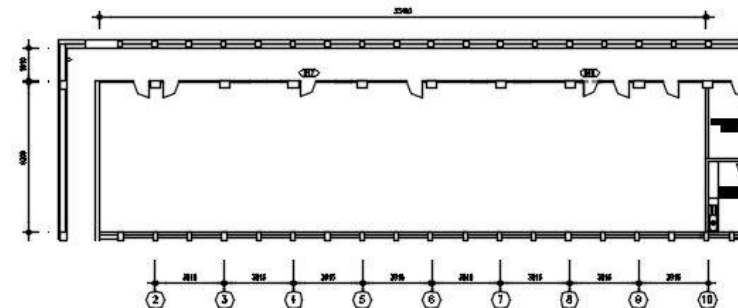


**Second Floor Proposed Furniture Layout**

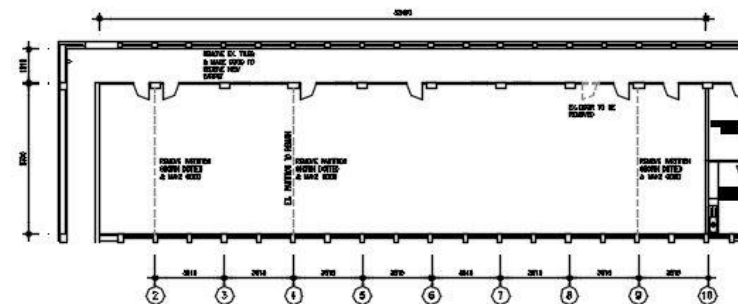
# DRAWINGS



FURNITURE LAYOUT PLAN - 3RD FLOOR 1:100



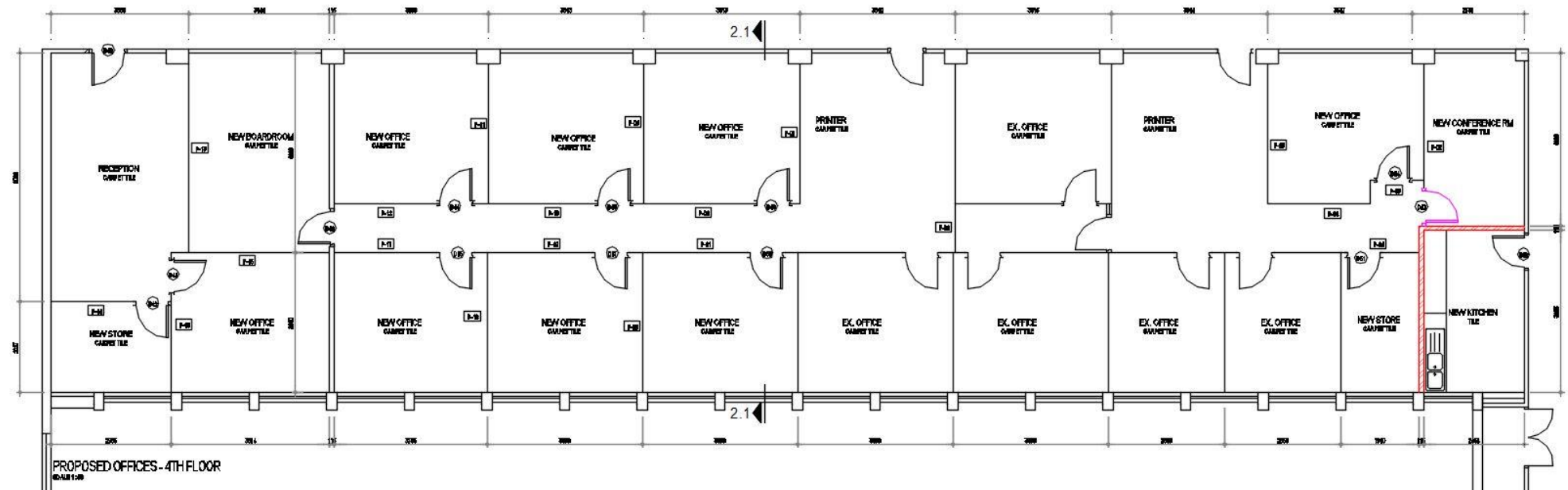
FLOOR LAYOUT PLAN - 3RD FLOOR 1:100



DEMOLITION LAYOUT PLAN - 3RD FLOOR 1:100

## 3rd Floor Proposed Layout

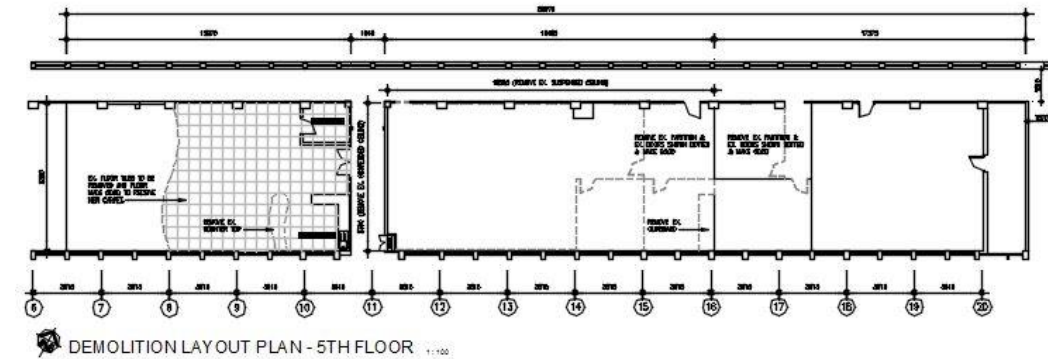
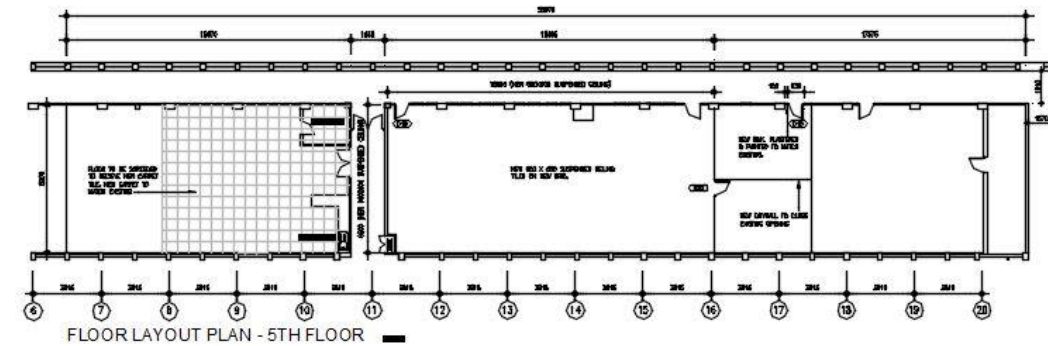
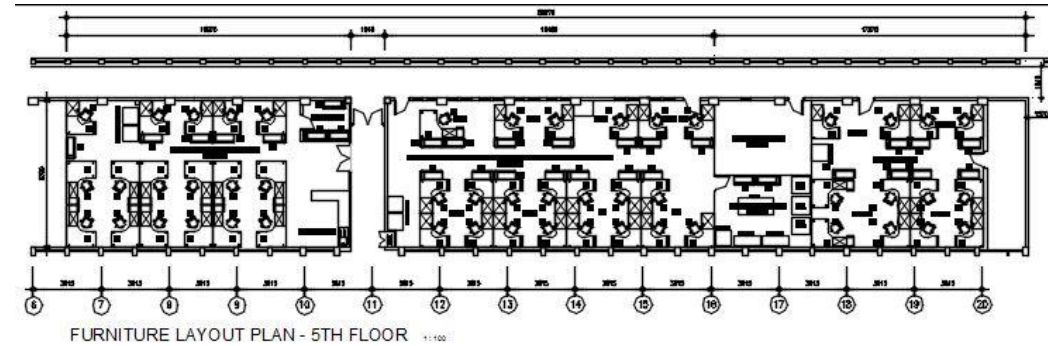
# DRAWINGS



**4th Floor Proposed Layout**

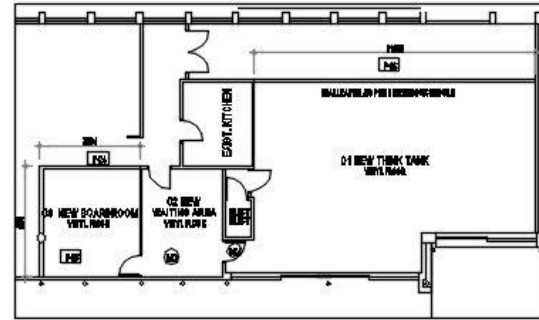


# DRAWINGS

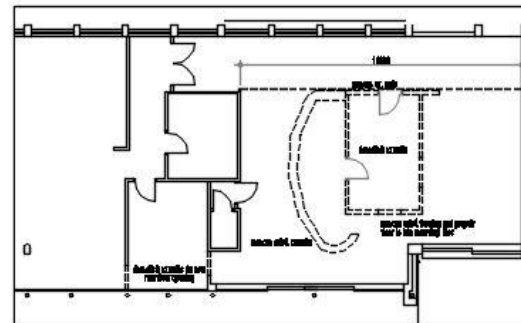


## 5th Floor Proposed Layout

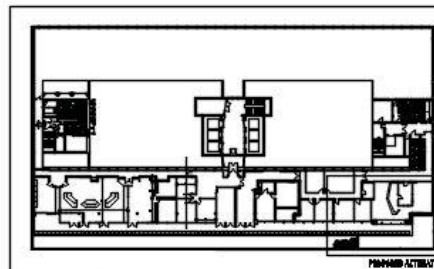
# DRAWINGS



PROPOSED PLAN  
SCALE 1:50

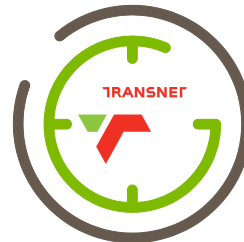


DEMOLITION PLAN  
SCALE 1:50



LOCALITY PLAN - 9TH FLOOR  
SCALE 1:50

## 9th Floor Proposed Layout



## ARCHITECT SCOPE OF WORK

Ismail Dindar

## WORKS INFORMATION

### Architectural Scope of Work

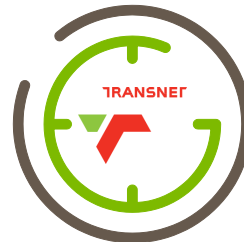
#### **Ground/Mezzanine Floor**

- Demolish existing toilets and build new toilet block (new brickwork, ceilings, floor and wall finishes, shopfronts, doors, painting)
- New boardrooms and canteen. Remove existing floor tiles, wall tiles, ceilings, bulkheads (new ceilings, floor finishes, dry walling, shopfronts, painting)
- Extension of archiving room with new mezzanine floor (45sqm)
- Assembling and positioning of existing furniture

#### **2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 9<sup>th</sup> Floors**

- Demolish existing dry wall partitions (new ceilings, floor finishes, dry walling, shopfronts, painting, doors)
- Assembling and positioning of existing furniture





## **ELECTRICAL SCOPE OF WORK**

Zotha Ngcobo

## WORKS INFORMATION

### Electrical Scope of Work

#### **Ground/Mezzanine Floor**

- Striping of existing Elec infra
- New 3Φ feeder from existing DB to new DB (320A MCCB)
- New Wireways for new Power, Lighting & ICT (trunking, ladders, trays, power skirting & conduiting)

#### **2<sup>nd</sup> & 3<sup>rd</sup> Floor**

- Additional new 3 compartment power skirting ICT points & Socket Outlets
- New ccts in existing DBs as shown on drawings
- Conduiting

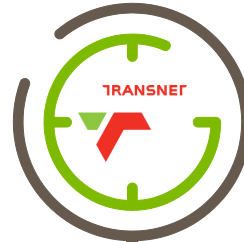
#### **4<sup>th</sup> & 9<sup>th</sup> Floor**

- Additional new power skirting with ICT point & Socket Outlets
- New additional ccts into existing (DB - D)
- New lighting as detailed on BOQ & drawing.

#### **Testing and Commissioning and COCs**

- Presence of TPT Engineer





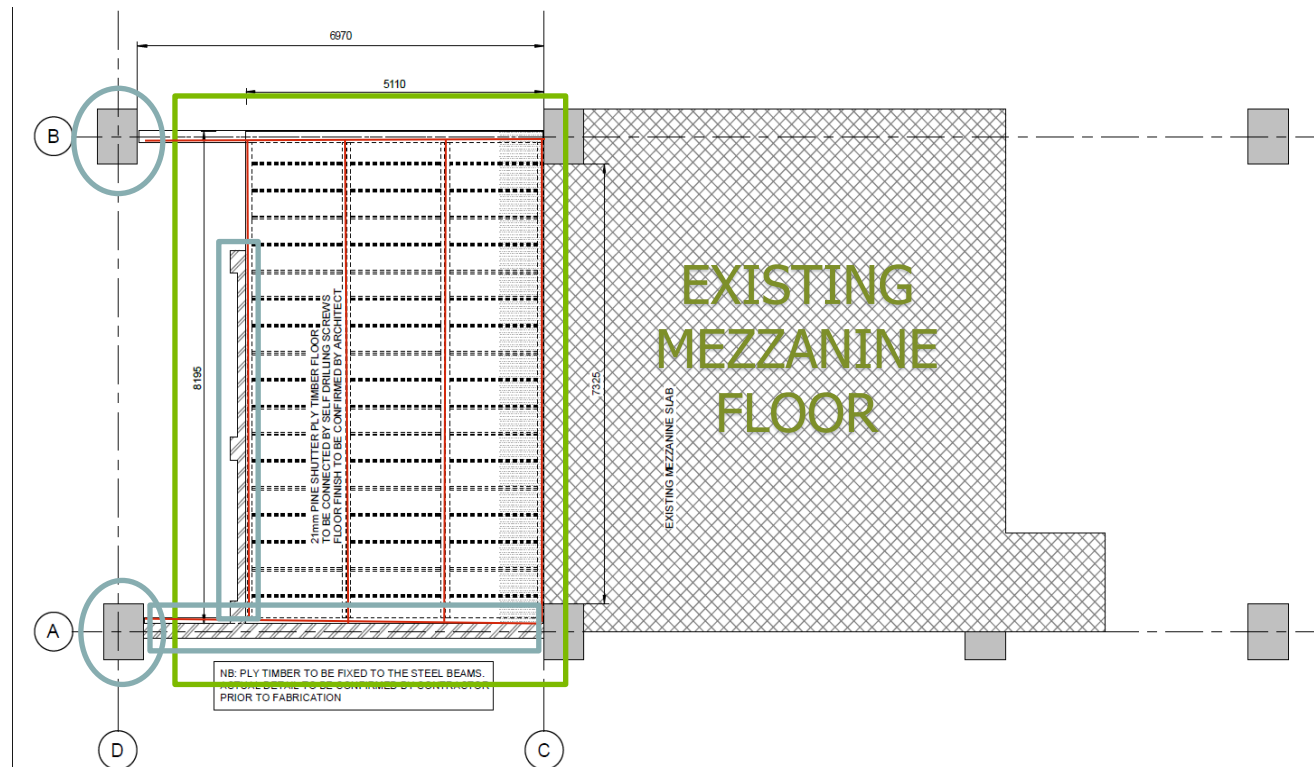
## STRUCTURAL SCOPE OF WORK

Sarvdasha Sewlal

# WORKS INFORMATION

## Structural Scope of Work

- Addition of a 21mm Pine shutter timber floor at mezzanine level  
Purpose: additional storage space
- Ply timber is fixed to steel beams which tie into the existing mezzanine floor
- Chemical Anchor Bolts fix the steel beam to the existing walls and existing columns (Columns AD and BD)



### Steel Beams tying into Columns

B-C : 457 x 191 x 67 UB  
A-C: 430 x 100 x 64 PFC

### Steel Beams Tying into Brickwork and mezzanine floor

300 x 100 x 46 PFC

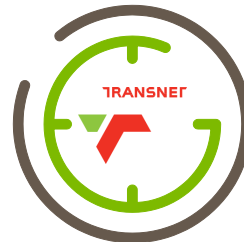
### Internal steel steel beams spanning across ply timber

406 x 140 x 46 UB

### Timber Beams

IPE 100





## **MECHANICAL SCOPE OF WORK**

Derik Maritz

## WORKS INFORMATION

### *Mechanical Scope of Work*

#### **Ground/Mezzanine Floor**

- Striping out of all existing HVAC ducting, louvers, diffusers and associated HVAC items of areas indicated on drawings
- Shop detailing of new HVAC systems with reference to HVAC drawings
- Installation of new HVAC systems including all associated HVAC equipment and plant as indicated on drawings
- Installations of new potable water systems as indicated on drawing

#### **2<sup>nd</sup>,3<sup>rd</sup>,4<sup>th</sup>,5<sup>th</sup> and 9<sup>th</sup> Floor**

- Striping out of all existing HVAC ducting, louvers, diffusers and associated HVAC items of areas indicated on drawings
- Shop detailing of new HVAC systems with reference to HVAC drawings
- Installation of new HVAC systems including all associated HVAC equipment and plant as indicated on drawings

#### **Testing and Commissioning**

- Testing and Commissioning of all new HVAC and Potable water installations on all the floors listed above.





## PROCUREMENT

### Nonhlanhla Mafoko

# TENDERING PROCEDURES

The following items will be addressed:

- Tender Document - Table of Content
- Communications
- Tendering Procedures
- Returnable Schedules
- Form of Contract – NEC3 ECC (Option B)
- Contract Data Part 1 and 2
- Contract Data – Z Clauses





# COMMUNICATION

- All communications whether general, commercial or technical to go via the Procurement Specialist, **Nonhlanhla Mafoko**(contact details in tender document).

Email – [Nonhlanhla.Mafoko@transnet.net](mailto:Nonhlanhla.Mafoko@transnet.net)

Telephone Number – **031 ????**

- All communication is to be sent via a clarification register and will be issued only to the attendees of this clarification meeting.
- Please complete the attendance register with eligible and ensure that contact details are correctly recorded (as these contact details will be used to issue all clarifications and addendums if any).
- Last day for Clarification – **Five working days before the closing date (6 April 2020).**
- **Tenders Documents to be legible**
- **All T2 Returnable documents must be signed off and submitted as part of the Tender Document**

# LOCAL CONTENT



**Sifiso Mavuso**



# TABLE OF CONTENTS

---

1.Introduction

2.Pre-qualification Criteria Schedule – Preferential Procurement

3.Local Production & Content

4.Questions and Answers



# INTRODUCTION

---

- ❑ This session is aimed at:
  - Informing the tenderers on the Pre-qualification criteria schedule for preferential procurement, and to provide enough knowledge in order for them to meet Transnet Port Terminals Objectives
  - Address concerns regarding TPT's Pre-qualification criteria schedule and Local Production & Content process



# TENDER REQUIREMENTS: Pre-qualification Criteria

## Schedule: Preferential Procurement



Tenderers are required to meet the pre-qualification criteria for preferential procurement in terms of the Preferential Procurement Regulations 2017.

Only respondents falling within the following categories may respond to this tender:

- i. EMEs or QSEs.

Complete, sign and submit **Returnable Schedule T2.2-1a**.

Failure to meet the pre-qualification criteria stipulated above will be regarded as an unacceptable tender.

**Valid B-BBEE certificates or Sworn Affidavits, company registration documents, Identity Document copies of the directors of the company and CSD report must be submitted together with the tender.**

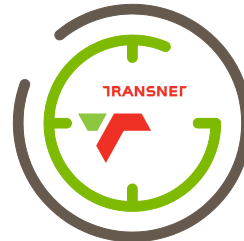
# Tender Requirements: Eligibility Criteria : LOCAL PRODUCTION AND CONTENT

**Local Content:** The following stipulated minimum thresholds for local production and content for the following designated sector as determined by the Department of Trade and Industry (DTI):

Complete, sign and submit **Returnable Schedule T2.2-01** Declaration Certificate for Local Production and Content (**SBD 6.2**) and **Annexure C, D & E**.

A bid shall be disqualified if this Declaration Certificate and Annex C (Local Content Declaration: Summary Schedule) are not completed, signed and submitted as part of the bid documentation.

***Note: Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.***



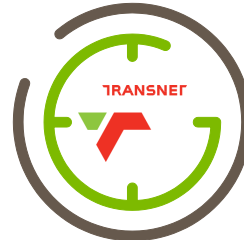
# EVALUATION SCHEDULE - PROGRAMME

**Busiswe Nthedi**

## T2.2-05: EVALUATION SCHEDULE - PROGRAMME = 20 POINTS

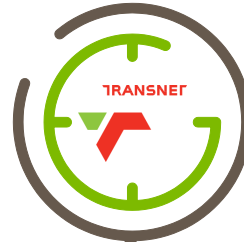
The scoring of the Programme will be as follows:				
	Ability to execute the works in terms of the <i>Employer's</i> requirements and within the required timeframe indicating, in a logical sequence, the order and timing of the construction that will take place in order to Provide the <i>works</i> clearly indicating the capacity & capability to achieve the dates stated in the Contract Data.	Dates when the <i>Contractor</i> will need <i>access</i> to any part of the site and/or persons and/or information, as well as submission approval process and timing for Health & Safety Files, Environmental Files and Quality Files pre-requisites/requirements. In addition the Programme must clearly demonstrate adequate provision for the review and acceptance process associated with deliverables requiring the <i>Employer's</i> acceptance including due cognizance taken of the timeframes associated with undertaking same and any other items of this nature. Moreover the Programme must clearly demonstrate adequate provision for the process and timeframes associated with undertaking procurement processes for all long lead items, inductions, permits, medicals, plant and equipment approvals and any required certifications in this regard. In addition, the Programme must clearly demonstrate adequate provision for the process and timeframes associated with undertaking all requirements related to Covid-19 readiness and compliance in line with the <i>Employer's</i> Works Information in this regard.	The <i>Contractor</i> indicates how he plans in achieving the following dates and clearly demonstrates them on the schedule – initiates Starting Date, Access Dates, Key Dates, Planned Completion, Sectional Completion Dates & Completion Date. In addition the Programme clearly demonstrates adequate provisions for Time Risk Allowances (TRA). Time Risk Allowances are not float, are owned by the Tenderer, can be included in the activity duration and illustrated in the schedule in a code field or as an attachment.	The Programme must clearly support and demonstrate alignment to the Approach Paper as contained under T.2.2-11.
<b>Points</b>	<b>7</b>	<b>5</b>	<b>4</b>	<b>4</b>





# EVALUATION SCHEDULE - QUALITY

**Siphelele Mweli**



## **HEALTH & SAFETY EVALUATION SCHEDULE**

Duma Mahlakazela

## **EVALUATION - HEALTH AND SAFETY REQUIREMENTS**

- The Tenderer must provide their Contract specific health and safety plan which includes COVID-19.
- Safety, Health & Environmental Policy signed by the Chief Executive Officer and must include the following;
  - Commitment to Safety, prevention of pollution,
  - Continual improvement,
  - Compliance to legal requirements, appropriate to the nature of contractor's activities,
  - Hold management accountable for development of the safety systems
  - Include objectives and targets.
- Roles & Responsibilities of Legal Appointees(aligned to the Organogram and Key Persons), such as S16.1 Chief Executive Officer, S16.2 Assistant to the Chief Executive Officer, CR8.1 Construction manager, CR8.2 Assistant Construction manager, CR8.5 Safety officer, CR8.7 Construction Supervisor, CR8.8 Construction Assistant Supervisor, CR9.1 Risk Assessor, 17.1 SHE Reps, etc. as per the Occupational Health and Safety Act 85 of 1993 and it's Regulations.

## **CONT... EVALUATION - HEALTH AND SAFETY REQUIREMENTS:**

- List of job categories for project and competencies required per category and develop a training Matrix for all employees who will be working on the project. This matrix must include Management and highlight training planned dates.
- Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project and COVID-19.
- Three years synopsis of SHE incidents, description, type and action taken to prevent re-occurrence.
- Complete and return with tender documentation the Contractor Safety Questionnaire included to this Evaluation Schedule.
- Evidence that the Principal Contractor have made adequate provisions for the cost of Health and Safety "BOQ"  
: CR 3(5) (b)(iii) read with 5(1)(g) as a returnable.

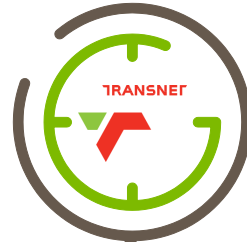


## CONT... EVALUATION - HEALTH AND SAFETY REQUIREMENTS:

- The *Contractor* must appoint a full-time Health and Safety Officer for the duration of the contract who is registered with the SACPCMP (The South African Council for Project Construction Management Professions). If more than 100 employees are deployed on the project site(s) (directly or through sub-contractors), at least two full-time Health and Safety Officers must be appointed, with an additional Health and Safety Officer appointed for every 100 additional employees thereafter.
- Health and Safety Officers: Registered as Health and Safety Officers with SACPCMP with more than 5 years of experience on electrical and civil construction projects, and have a SAMTRAC, NEBOSH and or MSRM (Modern Sheq Risk Management) training course as a minimum qualification.

## **CONT... EVALUATION - HEALTH AND SAFETY REQUIREMENTS:**

- The Health and Safety Officer must be on site when work commences at the start of the day and must remain on site until all activities for that day (including the activities of sub-contractors) have been completed. A Health and Safety Officer must be present during all shifts, so if work is carried out over more than one shift per day, the Contractor must make provision for an additional Health and Safety Officer.
- The Contractor must ensure adequate provision of safety officer personnel are present whenever working at night activities are taking place.
- ID. Copies and Full PPE is required to all who will be visiting site after this Presentation.



# **Environmental Management**

## **Nokhuthala Hlongwana**



# Evaluation Schedule: Environmental Management

- All work is to be conducted in accordance with the principles of the National Environmental Management Act, 1998 (Act No. 107 of 1998) but not limited to other applicable regulations as well as acceptable environmental good practices.
- The Contractor must comply with the applicable EThekweni Municipal bylaws. It is the duty of the Contractor to visit the Municipality website to familiarise themselves with these laws and comply with them.
- All required licences and permits must be obtained from relevant authorities prior to the commencement of project activities i.e. AMAFA permit to refurbish the floors and/or building.
- The Tenderer must comply with the Project Environmental Specification (PES) which are appended on the tender document namely:
  - ✓ Integrated Management System Leadership Procedure TRN-IMS-GRP-PROC-001
  - ✓ Transnet Integrated Management System (TIMS) Policy Commitment Statement
  - ✓ Integrated Management System Policy Commitment Statement Procedure TRN-IMS-GRP-PROC-002
  - ✓ COVID-19 Healthcare Waste Management on Construction sites TGC-IMS-ENV-SOP-009.001





## CONT...Evaluation Schedule: Environmental Management

- ✓ TGC-ENV-STD-001 Rev 04 Construction Environmental Management Plan(CEMP);
- ✓ TGC-ENV-STD-002 Rev 04 Standard Environmental Specifications (SES); and
- ✓ Transnet SOC Limited – Environmental Risk Management Policy
- ✓ Transnet Asbestos management procedure
- ✓ Project's Environmental Baseline and Risk Assessment Reports
- ✓ Any other operational/maintenance environmental plans or specifications
- ✓ EThekweni Municipality Schedule Trades and Occupations By-laws
- ✓ Interim Code relating to fire prevention and flammable liquids and substances, etc.

## CONT...Evaluation Schedule: Environmental Management

- The *Contractor* must note that should the disposal of general and inert waste to a land covering an area in excess of 200 square metres and with a total capacity exceeding 25 000 tons; 25000 tons, excluding the disposal of such waste for the purposes of levelling and building which has been authorised by or under other legislation respectively, will require a permit/license in terms of the Waste Act (Act 59 of 2008) as amended.
- The storage of general waste in excess of 100 cubic metres on site will trigger a basic assessment, therefore, the *Contractor* is advised not to keep such quantities on site.
- The 202 Anton Lembede Street building is 62 years old and refurbishment might change the character of the building, therefore, might require the permit from the KwaZulu-Natal Amafa and Research Institute as per Sections 34(1) and 38(1) of the National Heritage Resources Act, 25 of 1999.

## CONT...Evaluation Schedule: Environmental Management



- The *Contractor* must sign the declaration of understanding as a commitment to abide with TPT Environmental Governance Framework and Project Environmental Specification.
- Sufficient environmental budget must be allocated to meet all the project environmental requirements for the duration of the contract.
- The *Contractor* must appoint a SHE Officer (SHEO) to monitor and manage compliance to Environmental Specification and all applicable environmental legislation.
- The SHEO must as a minimum be registered as Health and Safety Officer with SACPCMP with at least 3 years experience on structural/civil construction projects and have a basic environmental management awareness training/background i.e. must have attended training in Environmental Management (short courses); SAMTRAC, NEBOSCH or MSRM (Modern SHEQ Risk Management Certificates as minimum qualification. Copies of all training to be attached to the CV.
- The SHEO will play the roles and responsibilities of the *Contractor's* Environmental Officer (EO) as stated in the Transnet CEMP and SES. The *Contractor's* SHEO must be 100% full time on site during working hours for the duration of construction period.
- The *Contractor* will be required to submit an environmental file to TPT post award of tender. Particular requirements of the Employer will be made known on award of the contract, e.g., scanning of the entire file including new update and submit it to TPT Doc Control on approval and monthly.



## CONT...Evaluation Schedule: Environmental Management

- The Tenderer must submit a signed Environmental **Policy** based on the International Organization for Standardization (ISO) that displays all key components of Top management's commitments namely;
  - ✓ Is appropriate to the purpose and context of the organisation including nature, scale and environmental impacts of its activities, products and services.
  - ✓ Provides framework for setting environmental objectives.
  - ✓ Includes a commitment to the protection of the environment, including prevention of pollution other specific commitment(s) relevant to the context of the organisation.
  - ✓ Includes a commitment to fulfil the tenderer's environmental compliance (legal) obligations.
  - ✓ Includes a commitment to continual improvement of their EMS to enhance environmental performance.
  - ✓ It must be maintained as the document information; be communicated within the organisation; and be available to interested parties.

**(If the Environmental Policy is not dated and signed, it will be regarded as non responsive.)**





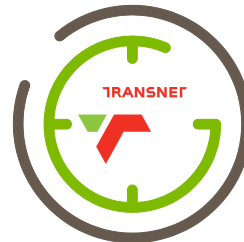
## CONT...Evaluation Schedule: Environmental Management

- The tenderer must provide an **organogram** depicting key safety, health & environmental (SHE) staff and/or Officer with SHE roles and responsibilities.
- The tenderer must provide a breakdown of the roles, responsibilities, reporting lines and delegation (level) of authority of the SHE personnel within the Project team. Organisational charts must be accompanied by staff CV's showing staff competencies, together with qualifications/ training records.



## CONT...Evaluation Schedule: Environmental Management

- The tenderer must provide written environmental method statements as listed on Section 6.1.3 of the CEMP, revision 4 or latest. The tender will have to state clearly method statements that are not relevant to their proposed activities and reasons.
- The tenderer must provide a list of projects (5 minimum) where environmental duties of a similar nature have been executed including a brief description of such duties together with client reference contact details.



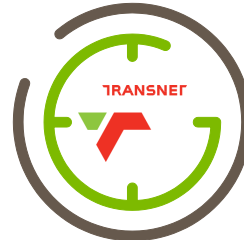
## MANAGEMENT & CV'S OF KEY PERSONS

**Onobom Njokwana**

## T2.2-06: EVALUATION SCHEDULE - MANAGEMENT & CV'S OF KEY PERSONS = 15 POINTS

<b>T2.2-06 Management &amp; CVs of Key People: (15)</b>	General experience	4	15
<b>The weighted average for the team will be obtained by multiplying each team member's score by the following weightings and summing:</b>	Education, training and skills Adequacy	4	
	Knowledge of issues pertinent to the project	7	
<b>Site Management</b> <b>50%</b>			
Contracts Manager	55%		
Electrical (MV/LV) Site Agent	45%		
<b>Foremen</b> <b>25%</b>			
Electrical MV/LV	100%		
<b>Site Officers</b> <b>25%</b>			
SHE officer	100%		
<b>Refer to T2.2-06 Management &amp; CVs of Key People for complete Evaluation Schedule</b>			





## **EVALUATION SCHEDULE: PROPOSED ORGANISATION AND STAFFING**

**Onobom Njokwana**

## **T2.2-12: EVALUATION SCHEDULE: PROPOSED ORGANISATION AND STAFFING = 5 POINTS**

### **T2.2-12: Evaluation Schedule: Proposed Organisation and staffing**

The tenderer should compile a comprehensive and detailed organogram that shows the structure and composition of their entire team i.e. the main disciplines involved including the key staff/expert you have identified in the Contract Data Part two and identify the required legal appointments, and the proposed technical and support staff and site staff.

The organogram should also include all major sub-contractors and suppliers, also showing the structure and composition of their entire team.

The roles and responsibilities of each key staff member/expert should be set out as job descriptions. In the case of an association / joint venture / consortium, it should, indicate how the duties and responsibilities are to be shared.



## **EVALUATION SCHEDULE: PREVIOUS EXPERIENCE**

### **Onobom Njokwana**



## T2.2-07: EVALUATION SCHEDULE: PREVIOUS EXPERIENCE = 15 POINTS

	PLC and SCADA	Electrical	Civil
Points	2	10	3
<b>Score 0</b>	The Tenderer has submitted no information to determine a score.		
<b>Score 20</b>	Tenderer does not have relevant experience.		
<b>Score 40</b>	Tenderer has limited experience		
<b>Score 60</b>	Tenderer has relevant experience but has not dealt with the critical issues specific to the assignment.		
<b>Score 80</b>	Tenderer has extensive experience in relation to the project and has worked previously under similar conditions and circumstances.		
<b>Score 100</b>	Tenderer has outstanding experience in projects of a similar nature.		



## **Evaluation Schedule Approach Paper**

**Onobom Njokwana**



## **T2.2-11 : Evaluation Schedule - Approach Paper**

Approach paper which responds to the scope of work and outlines proposed approach / methodology including that relating but not limited to programme, method statement, technical approach and an understanding of the project objective.

The approach paper should articulate what the Tenderer will provide in achieving the stated objectives for the project which should include details contained in the schedule which is aligned to the programme under T2.2-05. Tenderers to also exhibit a clear understanding of the Scope of works and provide detailed method statements for all activities in the schedule incorporating industry standard best practice.

The Tenderer must as such explain his / her understanding of the objectives of the works and the Employer's stated and implied requirements, highlight the issues of importance, and explain the technical approach they would adopt to address them. The approach paper should explain the methodologies which are to be adopted and demonstrate its compatibility. The approach should also include and outline processes, procedures and associated resources, to meet the requirements and indicate how risks will be managed.

The Approach Paper should cover:

- Outline of proposed approach
- Narrative related to the programme
- Detailed method statement, technical approach and construction sequencing in terms of the Works Information (design philosophy)
- Demonstrate an understanding of the project objectives
- Detailed list of equipment, plant and people and number thereof to execute the works, and areas it will be utilised
- Detailed list of other resources utilised including a resource matrix

The approach paper shall include as a minimum but not limited to the following (the contractor must refer to the Works Information for a full description of the scope of the works):

1. Electrical MV and LV infrastructure Installation Works:
  - a. MV and LV installations in Substations by Certified Installer.
  - b. Intergration of the new system to the existing SCADA.
  - c. Working in confined spaces and confined space entry conditions.
  - d. Commissioning of MV and LV distribution systems.
  - e. MV and LV cable laying, jointing and termination.
  - f. Installations of earthing, bonding and lightning protection systems.
  - g. Installation of MV and LV cable ways, cable trays and cable management systems.
  - h. Installation of electrical infrastructure in buildings and structures.
  - i. Installation of conduit and conduit systems
  - j. Rigging of heavy electrical equipment

# ELECTRICAL

The approach paper shall include as a minimum but not limited to the following (the contractor must refer to the Works information for a full description of the scope of works):

## **Electrical MV and LV infrastructure Installation Works:**

- a. Electrical Infrastructure installation works in buildings and structures.
- b. LV Infrastructure installations by a Certified Installer.
- c. Integration of additional ICT & Security infrastructure into the existing.
- d. Installation of cable ways, cable trays, ladders; trunking and conduiting.
- e. LV installations in existing electrical Distribution Boards & wire ways.
- a. Testing and Commissioning of electrical infrastructure in buildings.

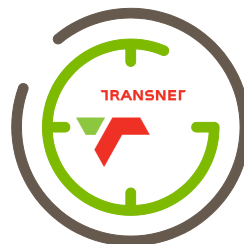


## MECHANICAL

The Approach paper shall include as a minimum but not limited to the following in terms of Mechanical Engineering systems (the *Contractor* must refer to the works information for a full scope of works)

HVAC Shop detailing, design, manufacturing, installation, testing and commissioning Works

- HVAC system shop detailing from design drawings
- Manufacturing of HVAC ductwork, AHUs and associated HVAC components
- Installation of HVAC ductwork, AHUs and other related HVAC system components
- Installation of new potable water system
- Rigging of Heavy HVAC plant equipment
- Testing and commissioning of new HVAC systems



**COMMERCIAL**

**Madoda Sankqela**

## Bill of Quantities – NEC ECC OPTION B

The Bill of Quantities is the *bill of quantities* as changed in accordance with this contract to accommodate implemented compensation events and for accepted quotations for acceleration.

Defined Cost is the cost of the components in the Shorter Schedule of Cost Components whether work is subcontracted or not excluding the cost of preparing quotations for compensation events

The Price for Work Done to Date is the total of the quantity of the work which the *Contractor* has completed for each item in the Bill of Quantities multiplied by the rate and a proportion of each lump sum which is the proportion of the work covered by the item which the *Contractor* has completed except the Preliminary and General Items.

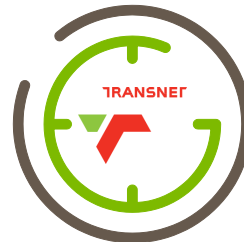
Completed work is work without Defects which would either delay or be covered by immediately following work.

The Prices are the lump sums and the amounts obtained by multiplying the rates by the quantities for the items in the Bill of Quantities.

This confirms that Option B is a re-measurement contract and the bill comprises only items measured using quantities and rates or stated as lump sums. Value related items are not used. Time related items are items measured using rates where the rate is a unit of time.

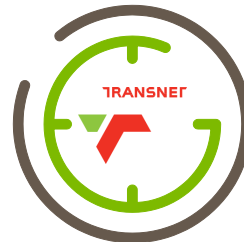






**Signing of Attendance of  
Compulsory Clarification  
Meeting Register**





## **Site Visit :**

- **202 Anton Lembede Street, Durban CBD**
- **26 Jan 22 @ 9H00**
- **Ground Floor Parking**

# THANK YOU FOR YOUR ATTENDANCE



## TRANSNET PORT TERMINALS